

Amina Wu

Assistant Attorney General, Tax and Public Finance

📞 (303) 555-7314

✉️ amina.wu@example.com

🌐 linkedin.com/example/aminawu

📍 Denver, CO 80206

STRENGTHS

- 🛡️ **Public Client Counsel**
Translated difficult statutory and constitutional questions into practical options, helping agency leaders make informed decisions under pressure.
- 🔗 **Litigation Development**
Built matters from records and research through hearings and review. Each contested issue became a chance to sharpen strategy.
- ✍️ **Legal Writing**
Produced briefs and memoranda that connected authority with client goals. Colleagues relied on clear analysis during close calls.
- 👥 **Collaborative Practice**
Worked beside attorneys, agency teams, and technical experts. Regular case reviews made difficult decisions easier to share.
- 📖 **Adaptable Learning**
Moved into tax and public finance questions through focused research and CLE, turning unfamiliar subjects into useful counsel.

SKILLS

State tax law Public finance

TABOR Constitutional law

Administrative law Litigation

Judicial review Legal writing

Legal research

Statutory interpretation

Rulemaking Client counseling

Corporate structures

Financial analysis Public service

SUMMARY

Colorado licensed attorney with five years of public sector practice across government litigation, administrative law, **statutory interpretation**, regulatory counseling, and client service. Handles matters from factual development and legal research through briefing, hearings, settlement analysis, and **judicial review**. Advises agencies and officials on rulemaking, **proposed legislation**, policy implementation, tax administration, procedural requirements, and litigation risk. Brings clear legal writing, strong analytical reasoning, careful review of financial records, and practical insight into corporate structures and regulated operations. Works closely with attorneys, agency leaders, technical professionals, opposing counsel, and sophisticated public clients. Growing depth in state tax law, TABOR, **public finance**, constitutional principles, and interactions between state and federal law supports effective counsel in complex public service matters.

EXPERIENCE

Assistant Attorney General, State Regulatory and Revenue Litigation

Capitol Ridge Counsel 📅 January 2025 - Present 📍 Denver, CO

Leads state regulatory and revenue disputes while advising public clients on agency authority, statutory interpretation, constitutional limits, and emerging tax and public finance questions. Coordinates attorneys, agency leaders, subject matter experts, and opposing counsel across administrative and judicial proceedings.

- Developed statutory theories for revenue disputes using agency records, constitutional limits, and documented transactions.
- Drafted dispositive motions and appellate briefs addressing **agency authority**, procedure, and state federal law interaction.
- Advised agency leaders on **rulemaking**, proposed legislation, policy changes, enforcement processes, and litigation exposure.
- Analyzed **corporate structures** and **financial records** with agency experts to clarify disputed regulated business transactions.
- Prepared witnesses and hearing materials for **administrative proceedings**, improving coordination across legal and program teams.
- Contributed **TABOR** and public finance analysis through collaborative case reviews, targeted research, and legal training.

Associate Attorney, Administrative and Civil Litigation

Rocky Mountain Administrative Law Group 📅 May 2023 - December 2024 📍 Denver, CO

Represented public and quasi public clients in administrative and civil matters involving regulatory compliance, licensing, assessments, government authority, and contested agency decisions. Managed case development, **client counseling**, discovery, **motion practice**, hearings, and written analysis for sophisticated stakeholders.

- Represented public clients in contested agency matters involving licensing, assessments, regulatory compliance, and government authority.
- Connected statutes, regulations, precedent, administrative records, and client objectives in briefs addressing novel legal questions.
- Managed **discovery**, record review, witness preparation, and hearing logistics with agency personnel and technical experts.
- Counseled clients on proposed rules and policy changes, documenting legally supportable implementation options before formal action.
- Analyzed contracts, organizational structures, transaction records, and financial documents supporting positions involving sophisticated entities.
- Prepared case updates and decision memoranda that clarified legal exposure, procedural choices, and recommended next steps.

Staff Attorney, Public Law and Administrative Review

Summit Public Interest Law Center 📅 October 2021 - April 2023 📍 Aurora, CO

LANGUAGES

English	Native
Mandarin Chinese	Intermediate

MY CAREER



- Assistant Attorney General, State Regulatory and Revenue Litigation at Capitol Ridge Counsel (1.8 Years)
- Associate Attorney, Administrative and Civil Litigation at Rocky Mountain Administrative Law Group (1.6 Years)
- Staff Attorney, Public Law and Administrative Review at Summit Public Interest Law Center (1.5 Years)

Built public law practice through civil and administrative matters involving statutory rights, agency procedures, public benefits, and **judicial review**. Supported supervised **litigation** with disciplined research, factual development, clear writing, client communication, and organized case management.

- Drafted pleadings, motions, research memoranda, and hearing submissions for fact intensive public law disputes.
- Researched Colorado statutes, regulations, constitutional provisions, and federal authorities for jurisdiction and due process questions.
- Organized administrative records and factual chronologies supporting case assessment, negotiation, and hearing preparation.
- Interviewed clients and witnesses, translating detailed accounts into focused factual support for legal strategy.
- Presented arguments in **administrative proceedings** while applying evidentiary and procedural requirements to active matters.
- Maintained deadline systems across concurrent cases, keeping clients and legal teams aligned through required processes.

PROJECTS

TABOR and Public Finance Research Initiative 📅 2026

A difficult question often begins with a single line in a statute. Researched TABOR, constitutional public finance principles, and state federal law interaction, then shaped findings into practical analysis for collaborative case review and client counseling.

Revenue Dispute Record Analysis 📅 2024

Financial records rarely explain themselves. Examined corporate structures, transaction documents, agency records, and statutory frameworks to support legal theories in complex regulatory and revenue disputes.

LEADERSHIP & AWARDS

- Colorado Bar admission maintained in active and good standing since 2021.
- Public Law Mentoring Program volunteer mentor, supporting developing attorneys since 2025.
- Government Lawyers Section continuing education participant, contributing to ongoing public law learning since 2023.

EDUCATION

Juris Doctor

University of Denver Sturm College of Law 🎓 GPA: 0 📅 2021 📍 Denver, CO
Coursework: Administrative law, constitutional law, legal research, litigation, statutory interpretation

Bachelor of Arts in Political Science

University of New Mexico 🎓 GPA: 0 📅 2018 📍 Albuquerque, NM
Coursework: Public policy, constitutional government, legal institutions, political theory

CERTIFICATIONS

- Colorado Bar, Active and in Good Standing 📅 2021
- Continuing Legal Education, Colorado 📅 2026

TECHNICAL SKILLS

- **Tax and Public Finance:** State tax law, TABOR, public finance
- **Constitutional Law:** Commerce Clause, Due Process Clause, constitutional interpretation
- **Administrative Law:** Rulemaking, agency authority, administrative procedure
- **Litigation Practice:** State court, federal court, judicial review
- **Legal Research:** Statutory research, precedent analysis, legislative text
- **Legal Writing:** Dispositive motions, appellate briefs, legal memoranda
- **Government Counseling:** General counsel advice, policy counseling, client counseling
- **Regulatory Practice:** Proposed legislation, policy implementation, enforcement processes

- **Discovery and Hearings:** Discovery responses, witness preparation, administrative hearings
- **Financial Investigation:** Corporate structures, financial records, transaction analysis
- **Professional Development:** Colorado CLE, attorney registration, legal training

PROFESSIONAL AFFILIATIONS

- Government Lawyers Section, continuing education participant, 2023 to Present.
- Public Law Mentoring Program, volunteer mentor, 2025 to Present.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST