



Eliana Rich

Assistant Teacher, Floater

📞 (360) 555-1847 ✉️ eliana.rich@example.com

🌐 linkedin.com/example/elianarich 📍 Olympia, WA 98501

SUMMARY

Early childhood education professional with five years of experience supporting children from birth through age five in preschool, infant, toddler, and mixed age classrooms. Translates weekly curriculum plans into indoor, outdoor, small group, and individualized learning experiences that support language, motor, social, self care, and communication development. Applies **Active Supervision** during routines, transitions, meals, rest periods, playground time, and field experiences. Maintains accurate attendance, meal, observation, screening, and health records while supporting individualized planning. Builds respectful relationships with families and collaborates with teachers, family support staff, and interdisciplinary teams. Brings practical **Head Start** aligned experience, calm **crisis response**, reliable hygiene practices, and a steady commitment to safe, inclusive, nurturing learning environments.

EXPERIENCE

Assistant Teacher, Mixed Age Preschool Classrooms

Cedar Grove Early Learning Center 📅 August 2023 - Present 📍 Olympia, WA

Supports two mixed age preschool classrooms for children ages three through five. Partners with lead teachers on curriculum delivery, individualized learning, family communication, documentation, sanitation, and safe daily operations.

- Translated weekly curriculum plans into indoor, outdoor, and individualized learning experiences.
- Applied **Active Supervision** during transitions, meals, rest periods, playground time, and field experiences.
- Recorded attendance, meal counts, observations, and classroom information for individualized planning.
- Adapted language, motor, social, and self care activities for differing developmental needs.
- Shared classroom updates with families under teacher direction, supporting participation and referrals.
- Maintained sanitary learning, food service, toileting, and playground areas during daily operations.
- Responded promptly to injuries, illness concerns, and safety issues with calm escalation.

Early Childhood Classroom Aide, Birth Through Age Five

South Sound Child Development Center 📅 June 2021 - July 2023 📍 Lacey, WA

Supported infant, toddler, and preschool classrooms through responsive care, guided routines, small group learning, screening support, documentation, and participation in family resource activities.

- Supported age appropriate care and responsive interaction across infant, toddler, and preschool classrooms.
- Guided hand washing, tooth brushing, diapering, meals, cleanup, and rest routines.
- Prepared materials for early literacy, communication, fine motor, movement, and cooperative play.
- Recorded observations and organized student files for teacher review and family discussions.
- Supported hearing, vision, height, and weight screening events with accurate documentation.
- Joined **interdisciplinary planning** discussions connecting classroom observations with family support resources.
- Helped children build independence, language, hygiene habits, and positive social behavior.

PROJECTS

Inclusive Classroom Routine Support 📅 2026

Adapted daily routines and learning materials for varied developmental needs, using observation records and teacher collaboration to support language, motor, social, and self care growth.

Child Development Screening Support 📅 2024

STRENGTHS

- 👁️ **Active supervision**
Stayed focused during transitions and playground periods, and teammates relied on careful observation when routines changed.
- 💬 **Family communication**
Shared useful classroom details under teacher direction, helping families participate in learning activities and support referrals.
- 💡 **Adaptive teaching**
Adjusted activities and environments for different needs. A small change in materials often opened a better path for participation.
- ❤️ **Calm safety response**
Responded to injuries, illness concerns, and urgent safety issues with steady judgment, clear escalation, and care for children.
- 👥 **Team collaboration**
Worked closely with teachers and support staff during planning, coverage, and difficult conversations, keeping shared goals visible.

SKILLS

Child growth and development

Active Supervision

Head Start Practices

Curriculum implementation

Individualized instruction

Developmental observation

Family engagement

Student records

Health screening support

Hygiene routines Classroom safety

Crisis response

Interdisciplinary planning

Evidence based teaching

Family participation

LANGUAGES

English Native

Spanish Intermediate

MY CAREER

5.2
YEARS

- Assistant Teacher, Mixed Age Preschool Classrooms at Cedar Grove Early Learning Center (3.1 Years)
- Early Childhood Classroom Aide, Birth Through Age Five at South Sound Child Development Center (2.1 Years)

Supported hearing, vision, height, and weight screening activities while preparing children, organizing records, and routing relevant observations to designated program staff.

LEADERSHIP & AWARDS

- Classroom Continuity Recognition, acknowledged for dependable coverage and calm support during teacher absences.
- Family Partnership Recognition, recognized for respectful classroom communication and consistent support for family participation.

EDUCATION

Associate of Applied Science in Early Childhood Education

South Puget Sound Community College 🎓 GPA: 3.5 📅 2021 📍 Olympia, WA

Coursework: Child growth and development, curriculum planning, infant and toddler care, family engagement

CERTIFICATIONS

- Child Development Associate Credential 📅 2022
- Pediatric First Aid and CPR 📅 2026

TECHNICAL SKILLS

- **Early Childhood Learning:** Language development, motor development, social development
- **Curriculum Delivery:** Weekly curriculum plans, daily routines, environmental adaptations
- **Instruction Methods:** Group instruction, small group instruction, individualized instruction
- **Child Safety:** Active Supervision, focused observation, intentional positioning
- **Family Services:** Family communication, parent involvement, home visits
- **Student Documentation:** Attendance records, meal counts, developmental observations
- **Health Screening:** Hearing screening, vision screening, height and weight screening
- **Personal Care:** Hand washing, tooth brushing, diapering
- **Nutrition Services:** Meal organization, snack service, nutritional routines
- **Classroom Sanitation:** Equipment cleaning, material organization, playground sanitation
- **Learning Standards:** State learning standards, Federal learning standards, evidence based strategies
- **Team Practice:** Interdisciplinary planning, difficult conversations, continuous learning

PROFESSIONAL AFFILIATIONS

- Early childhood educator collaboration with lead teachers, family support staff, and interdisciplinary planning teams.
- Community family support participation through classroom resource activities serving diverse and low income families.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST