

# Eliza Blair

## Senior Healthcare Auditor, Long Term Care Audit

📞 (517) 555-6138 ✉️ eliza.blair@example.com

🌐 linkedin.com/example/elizablair 📍 East Lansing, MI 48823

### STRENGTHS

- 🔍 **Evidence based judgment**  
During unusual cost reviews, traced claims back to source records and gave senior reviewers clear support for each conclusion.
- 🗣️ **Provider communication**  
Exit discussions turned difficult findings into practical next steps, and provider finance teams gained confidence in the record.
- 👥 **Audit leadership**  
Complex facility reviews called for steady coordination, so fieldwork stayed organized and junior auditors knew their next step.
- 📖 **Regulatory research**  
When classifications were unclear, researched federal rules and state plan guidance before recommending a defensible treatment.
- ♥️ **Workpaper clarity**  
Careful schedules and evidence logs made exceptions easier to reproduce, giving reviewers a clean path from records to findings.

### SKILLS

|                                |                           |
|--------------------------------|---------------------------|
| <u>Healthcare auditing</u>     |                           |
| <u>Medicaid reimbursement</u>  |                           |
| <u>Long term care audits</u>   |                           |
| <u>Nursing facility audits</u> |                           |
| <u>Hospital audits</u>         |                           |
| <u>Accounting records</u>      |                           |
| <u>Financial audits</u>        | <u>Operational audits</u> |
| <u>Cost reports</u>            | <u>Statistical data</u>   |
| <u>Audit planning</u>          | <u>Sampling</u>           |
| <u>Internal controls</u>       | <u>Workpapers</u>         |
| <u>Regulatory research</u>     |                           |

### SUMMARY

Healthcare auditor with three years and four months of experience reviewing accounting, financial, operational, cost, and **statistical records** for Medicaid funded and long term care environments. Holds a Bachelor of Business Administration in Accounting with more than 24 semester credits in accounting, plus an active Michigan CPA license. Leads complex provider reviews involving nursing facilities and hospitals, from scope definition and evidence planning through testing, findings, exit discussions, and final workpaper review. Applies federal and state regulations, Medicaid state plan requirements, reimbursement policies, **professional auditing standards**, sampling, **internal controls**, and **regulatory research**. Builds clear audit trails from source records through conclusions, helping provider and program stakeholders resolve reimbursement questions with sound evidence and practical judgment.

### EXPERIENCE

#### Senior Healthcare Auditor, Medicaid Provider Reviews

Midwest Healthcare Audit Services 📅 January 2026 - Present 📍 East Lansing, MI

Leads complex Medicaid reimbursement audits for nursing facilities and **hospitals**, directing scope, evidence development, fieldwork, testing, findings, stakeholder discussions, and final workpaper quality.

- Defined audit scope and evidence needs for complex Medicaid provider reimbursement reviews.
- Analyzed cost reports, ledgers, payroll, invoices, and statistics for allowable claimed costs.
- Directed on site fieldwork and reviewed testing evidence against **reimbursement requirements**.
- Researched federal rules and state plan provisions for unusual cost classifications.
- Explained findings and evidence gaps during provider **finance** exit discussions.
- Reviewed **workpapers** and narratives for traceability from source records through conclusions.

#### Healthcare Auditor, Long Term Care Reviews

Lakeshore Reimbursement Consulting 📅 July 2024 - December 2025 📍 Grand Rapids, MI

Performed financial and operational audits for long term care providers, connecting risk based testing, reimbursement policy, fieldwork, workpapers, and findings with reliable conclusions.

- Tested provider costs and statistical data supporting Medicaid **reimbursement claims**.
- Reconciled cost report schedules with payroll, services, facility, and utilization records.
- Built risk based samples using materiality, controls, and documentation reliability.
- Completed facility fieldwork and **remote** reviews with reproducible workpapers.
- Applied reimbursement policy to separate **allowable costs** from unsupported claims.
- Coordinated information requests with controllers while protecting independence and deadlines.

#### Staff Auditor, Healthcare Reimbursement

Capitol Health Compliance Partners 📅 June 2023 - June 2024 📍 Lansing, MI

Executed supervised healthcare audits across accounting, financial, and **operational records**, developing disciplined evidence practices while supporting Medicaid reimbursement reviews and senior reporting.

- Tested invoices, payroll, contracts, census statistics, and ledger transactions against criteria.
- Prepared reconciliations and analytical comparisons for unusual balances and classifications.
- Researched auditing guidance and reimbursement rules supporting testing decisions.
- Conducted on site walkthroughs, transaction tracing, and evidence log maintenance.
- Drafted audit schedules, issue summaries, and provider information requests.
- Documented exceptions clearly for senior review and timely report completion.

### PROJECTS

Medicaid Cost Report Review 📅 2026

LANGUAGES



MY CAREER



- Senior Healthcare Auditor, Medicaid Provider Reviews at Midwest Healthcare Audit Services (9 Months)
- Healthcare Auditor, Long Term Care Reviews at Lakeshore Reimbursement Consulting (1.4 Years)
- Staff Auditor, Healthcare Reimbursement at Capitol Health Compliance Partners (1 Years)

Led a focused review of provider cost reports, supporting ledgers, payroll, invoices, and statistical schedules. Connected source evidence with allowable cost conclusions and clear reimbursement findings.

Long Term Care Audit Workpapers 📅 2025

Built reproducible workpapers for facility fieldwork and remote reviews. Organized samples, exceptions, adjustments, and regulatory support so reviewers could trace each conclusion.

LEADERSHIP & AWARDS

- Michigan CPA License, recognized for meeting professional accounting and audit standards, 2025.
- Lead Auditor Recognition, acknowledged for directing complex healthcare reimbursement reviews, 2026.
- Healthcare Audit Excellence Recognition, noted for clear evidence documentation and provider communication, 2025.

EDUCATION

Bachelor of Business Administration in Accounting

Grand Valley State University 🎓 GPA: 3.5 📅 2023 📍 Allendale, MI

**Coursework:** Financial Accounting, Auditing, Cost Accounting, Healthcare Finance

CERTIFICATIONS

- Certified Public Accountant, Michigan 📅 2025
- Medicaid Reimbursement Audit Certificate 📅 2025

TECHNICAL SKILLS

- **Audit Standards:** Professional auditing standards, audit policies, audit procedures
- **Healthcare Reimbursement:** Medicaid reimbursement, Medical Assistance, state plan requirements
- **Financial Records:** General ledgers, cost reports, payroll records
- **Operational Records:** Operational records, facility records, provider workflows
- **Statistical Analysis:** Statistical schedules, census data, utilization data
- **Audit Testing:** Sampling, substantive testing, transaction tracing
- **Internal Controls:** Control evaluation, risk assessment, materiality
- **Workpapers:** Audit schedules, evidence logs, finding narratives
- **Regulatory Research:** Federal regulations, state regulations, reimbursement guidance
- **Fieldwork Methods:** On site audits, in house reviews, remote reviews
- **Provider Audits:** Nursing homes, hospitals, county medical care facilities
- **Audit Reporting:** Audit findings, adjustments, exit discussions

PROFESSIONAL AFFILIATIONS

- Michigan Association of Certified Public Accountants member.
- Healthcare Financial Management Association member.

ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST