

Camila Kennedy

📞 (864) 555-7324 ✉️ camila.kennedy@example.com 💼 linkedin.com/example/camilakennedy 📍 Spartanburg, SC 29306

SUMMARY

Correctional officer with three years of experience supporting **secure custody, inmate accountability, institutional safety**, and medical movement in medium and maximum security environments. Maintains current awareness of inmate security status, applies safeguards during hospital and clinic appointments, and conducts post inspections covering keys, restraints, radios, logs, and emergency equipment. Prepares clear incident, movement, equipment, operational, and administrative reports for supervisory review. Communicates calmly with nurses, clinicians, officers, and supervisors when security concerns arise, preserving clinical access without weakening custody requirements. Experienced with overnight assignments, extended shifts, inmate escorts, de escalation, policy compliance, and equipment accountability. Holds State **Correctional Officer** Training Academy Certification, CPR and AED certification, and a valid South Carolina driver's license. Prepared to contribute dependable judgment and disciplined hospital security support.

EXPERIENCE

Correctional Officer, Secure Treatment Operations May 2025 - Present
Piedmont Secure Treatment Center *Spartanburg, SC*

Supports custody, accountability, and safety for medium and **maximum security** inmates across housing, movement, medical appointments, and supervised treatment activities. Provides reliable coverage during twelve hour and overnight assignments while coordinating respectfully with medical personnel and correctional supervisors.

- Maintained custody during medical movements, preserving continuous observation and accountability across secure treatment activities.
- Inspected posts at shift turnover, verifying restraints, keys, radios, logs, and emergency equipment before assuming duty.
- Coordinated hospital appointments with **medical personnel**, applying safeguards based on current inmate **security status**.
- Resolved concerns from nurses and security staff through calm assessment, clear communication, and timely escalation.
- Prepared incident, movement, equipment, and **operational reports** with accurate timelines and follow up needs.
- Sustained post coverage during overnight assignments, maintaining equipment accountability and **policy compliance** throughout extended shifts.

Correctional Officer, Medium Security Operations October 2023 - April 2025
Upstate Correctional Center *Greer, SC*

Supervised inmate activity within a medium security environment, managing counts, movement controls, post orders, security checks, medical escorts, and administrative documentation. Coordinated with officers and healthcare staff during behavioral and medical events while protecting safety and clinical access.

- Supervised **medium security** housing activity, maintaining counts, movement controls, post orders, and scheduled security checks.
- Controlled keys and security equipment through documented issue, transfer, return, and shift reconciliation procedures.
- Inspected posts and controlled areas, identifying procedural gaps and reporting conditions requiring supervisory attention.
- Escorted inmates to medical services, applying restraints and custody procedures according to classification and **security status**.
- De escalated inmate concerns during medical events, preserving safety while allowing healthcare staff continued access.
- Completed daily logs, incident reports, and administrative records with concise detail for supervisory review.

PROJECTS

Hospital Movement Security Review 📅 2026

A careful review of medical movement routines showed how small checks protect everyone. Mapped status verification, escort preparation, post coverage, and communication steps into a practical workflow for safer clinical access.

Overnight Post Accountability Plan 📅 2025

Night work calls for steady attention when activity changes quickly. Built a structured review concept covering keys, radios, restraints, logs, emergency equipment, and shift handoff details for dependable post control.

LEADERSHIP & AWARDS

- Selected for trusted overnight assignments requiring sustained custody awareness and dependable post coverage.
- Recognized by supervisors for clear incident documentation and calm communication during medical security events.
- Provided peer support during shift transitions by reinforcing equipment accountability and post procedure checks.

EDUCATION

High School Diploma 2023
Dorman High School GPA: 3.5 *Spartanburg, SC*

Coursework: Public safety studies, health education, communications, physical education

CERTIFICATIONS

- State Correctional Officer Training Academy Certification 📅 2024
- CPR and AED for Professional Rescuers 📅 2025
- Valid South Carolina Driver's License 📅 2025

TECHNICAL SKILLS

- **Correctional Operations:** Medium security, Maximum security, Custody control
- **Hospital Security:** Medical escorts, Clinical coordination, Treatment movement
- **Post Security:** Post inspections, Post orders, Shift turnover
- **Security Equipment:** Keys, Restraints, Radios
- **Inmate Accountability:** Counts, Movement controls, Status monitoring
- **Reporting Systems:** Incident reports, Movement reports, Daily logs
- **Emergency Response:** Incident response, Emergency equipment, Safety escalation
- **Communication Practices:** Staff concerns, Supervisory escalation, Healthcare communication
- **Shift Operations:** Overnight operations, Twelve hour shifts, Post coverage
- **Compliance Credentials:** Correctional academy certification, CPR, AED

SKILLS

- | | | | |
|------------------------------|------------------------------|---------------------------------|-------------------------------------|
| • Correctional Security | • Security Status Monitoring | • De escalation | • Night Shift Operations |
| • Inmate Custody and Control | • Key and Equipment Control | • Operational Reporting | • Policy Compliance |
| • Hospital Security | • Inmate Escort | • Administrative Reports | • Security Equipment Accountability |
| • Post Inspections | • Incident Response | • Medical Security Coordination | |

PROFESSIONAL AFFILIATIONS

- South Carolina correctional officer professional community participant.
- Correctional security and healthcare coordination practitioner.

LANGUAGES

- English (Native)
- Spanish (Beginner)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST