

Nikhil Singh

📞 (724) 555-1843 ✉️ nikhil.singh@example.com 🔗 linkedin.com/example/nikhilsingh 📍 Greensburg, PA 15601

SUMMARY

Early career **custodial** candidate with supervised training in facility cleaning, sanitation, floor care, restroom care, waste handling, and routine building upkeep. Practical assignments covered sweeping, mopping, vacuuming, scrubbing, waxing, buffing, dusting, polishing, window care, furniture care, supply replenishment, equipment storage, and outdoor entrance maintenance. Training included ordinary waste, recyclables, **infectious waste** simulations, hazardous material scenarios, aseptic sanitation, safe lifting, repair reporting, and completed work documentation. Campus based projects built dependable habits around checklists, inspection standards, task sequencing, and equipment care. Communicates clearly with students, colleagues, instructors, and people from varied cultural backgrounds. Prepared for independent **first shift** work, changing conditions, **severe weather** response, and essential facility operations.

EDUCATION

Certificate in Facilities Care and Workplace Safety

Westmoreland Community Education Center GPA: 4.0

2026
Greensburg, PA

Coursework: Custodial cleaning, sanitation, workplace safety, safe material handling

TECHNICAL SKILLS

- **Floor Care:** Mops, scrubbers, floor wax
- **Cleaning Equipment:** Vacuum cleaners, floor buffers, dusters
- **Restroom Care:** Toilets, sinks, mirrors
- **Surface Cleaning:** Furniture, fixtures, windows
- **Waste Handling:** Waste, recyclables, infectious waste
- **Safety Practices:** Aseptic cleaning, safe lifting, hazard awareness
- **Supply Management:** Supply tracking, replenishment, storage
- **Outdoor Maintenance:** Walkway sweeping, snow removal, entrance care
- **Documentation:** Task checklists, work logs, repair reports
- **Facility Operations:** Building care, equipment security, inspections

SKILLS

- | | | | |
|----------------------|-------------|--------------------------|--------------------|
| • Custodial Cleaning | • Mopping | • Buffing | • Equipment Care |
| • Sanitation | • Vacuuming | • Restroom Cleaning | • Supply Storage |
| • Floor Care | • Scrubbing | • Waste Handling | • Repair Reporting |
| • Sweeping | • Waxing | • Safe Material Handling | |

EXPERIENCE

Custodial Operations Training Project

Student Lab

August 2026 - Present
Greensburg, PA

Supervised custodial training across classroom, restroom, hallway, and entry area simulations. Applied equipment care, sanitation procedures, supply tracking, safety practices, and inspection standards while documenting completed assignments and repair observations.

- Completed classroom and restroom rotations using checklists and inspection standards for consistent results.
- Used mops, vacuums, scrubbers, and floor tools during supervised **floor care** practice assignments.
- Sanitized **toilets**, sinks, **mirrors**, touchpoints, and supplies, then documented completion for instructor review.
- Sorted ordinary waste, **recyclables**, infectious waste simulations, and **hazardous materials** under safe procedures.
- Secured **equipment** after use, tracked supply needs, and staged materials for subsequent assignments.
- Recorded completed work and reported simulated repair issues through clear instructor communication.

Campus Facilities Service Project

University Project

January 2026 - May 2026
Greensburg, PA

Supported supervised campus facilities service across learning spaces, entrances, walkways, and immediate **outdoor areas**. Combined surface appropriate cleaning, safe furniture movement, seasonal upkeep, work logging, and maintenance observation with dependable service habits.

- Maintained learning spaces, **entrances**, and outdoor **walkways** during supervised campus service assignments.
- Cleaned **furniture**, **fixtures**, doors, interior glass, and washable walls using assigned products.
- Moved lightweight furniture safely, then restored room layouts according to project diagrams.
- Completed walkway sweeping and snow removal simulations for orderly, accessible primary entrances.

- Logged serviced areas, consumed materials, equipment condition, and unresolved maintenance observations.
- Presented **facilities** checklists and lessons learned, connecting task sequence with inspection standards.

Workplace Safety and Sanitation Practicum

September 2025 - December 2025

Course Project

Greensburg, PA

Completed supervised sanitation and workplace safety practicum assignments for shared public spaces. Practiced product selection, safe material movement, spill response, cross cultural teamwork, equipment storage, documentation, and inspection ready work under instructor guidance.

- Completed routine and aseptic **sanitation** scenarios for shared public spaces under supervision.
- Reviewed cleaning labels and **safety** instructions before selecting **supplies** for assigned surfaces.
- Practiced lifting and positioning **custodial** materials with safe body mechanics and controlled movement.
- Reprioritized timed spills and supply shortages while communicating changes with instructors.
- Completed rotating assignments with classmates from varied backgrounds through respectful cross cultural **communication**.
- Earned strong practical evaluation for procedures, storage, documentation, and inspection ready work.

PROJECTS

Campus Entry Care Plan 📅 2026

Created a supervised care plan for entrances and immediate outdoor areas, combining walkway sweeping, seasonal snow removal, supply staging, safety checks, and work documentation.

Aseptic Sanitation Practice 📅 2025

Applied supervised aseptic sanitation methods across shared spaces, using cleaning labels, surface appropriate products, safe handling steps, and inspection checklists.

LEADERSHIP & AWARDS

- Outstanding Practical Skills Recognition, 2026
- Community Service Achievement Award, 2026
- Perfect Attendance Recognition, Spring 2026

CERTIFICATIONS

- OSHA 10 Hour General Industry 📅 2026
- Workplace Hazardous Materials and Sanitation Certificate 📅 2026

PROFESSIONAL AFFILIATIONS

- Campus Service Day Volunteer, 2026
- Peer Safety Checklist Coordinator, Facilities Care Cohort, 2026

LANGUAGES

- English (Native)
- Hindi (Proficient)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST