

Chance Ruiz

Delivery Van Driver

📞 (713) 555-4276

✉ chance.ruiz@example.com

🌐 linkedin.com/example/chanceruiz

📍 Pasadena, TX 77506

STRENGTHS

- ♥ **Safe Vehicle Operation**
Pre route checks and careful driving became routine, helping protect customers, coworkers, products, and property.
- 📄 **Accurate Records**
Receipts, signatures, exceptions, and trip details stayed organized, giving dispatch dependable information for follow up.
- 📦 **Product Handling**
Heavy cases moved with a dolly or hand truck; controlled placement kept deliveries orderly at customer sites.
- 🔄 **Route Adaptability**
When deliveries slowed, warehouse staging and dock support kept daily work moving without losing focus.
- 🗣 **Customer Communication**
Clear English updates helped resolve access issues and delivery changes, and receiving contacts knew what to expect.

SKILLS

Non CDL Delivery Driving

Box Truck Operation Delivery Vans

Safe Driving Route Delivery

Loading and Unloading

Dolly and Hand Truck Use

Product Handling

Trip Documentation Receipts

Delivery Exceptions

Vehicle Issue Reporting

Warehouse Support

Customer Service Safety Protocols

SUMMARY

Safety focused delivery driver with four years of experience operating non CDL vans and box trucks for food and **general merchandise distribution**. Maintains a **valid Texas driver's license**, acceptable driving record, and **current DOT physical**. Completes customer deliveries with careful loading, unloading, product protection, receipt handling, and trip documentation. Experienced moving packages weighing up to 75 pounds with dollies and hand trucks. Records shortages, refused items, damaged products, **delivery exceptions**, and vehicle concerns clearly for dispatch, warehouse, and maintenance follow up. Communicates effectively in English while following route instructions, safety protocols, lifting practices, and operational messages. Reliable attendance and calm customer communication support consistent service. Comfortable shifting between route delivery, warehouse staging, order movement, and dock support as daily volume changes.

EXPERIENCE

Delivery Van Driver

Gulf Prairie Food Distribution 📅 November 2024 - Present 📍 Pasadena, TX

Support food distribution routes with non CDL delivery vans and box trucks, managing customer stops, product movement, records, vehicle concerns, and warehouse staging. Maintain safe handling standards while adjusting smoothly between scheduled deliveries and changing dock volume.

- Operated **non CDL vans** and **box trucks** on food routes, protecting products and customer property.
- Loaded cases up to **75 pounds** with dollies and hand trucks for controlled delivery movement.
- Verified **receipts** and quantities, recording shortages, refusals, damage, and delivery exceptions accurately.
- Recorded trip details and vehicle concerns, giving dispatch clear information for maintenance follow up.
- Arranged cargo by stop sequence and handling needs, reducing unnecessary movement during transport.
- Supported **warehouse staging**, **order movement**, and dock work after completing scheduled routes.

Box Truck Driver

Lone Star Local Logistics 📅 June 2022 - October 2024 📍 Houston, TX

Handled local **box truck** deliveries for general merchandise customers while balancing route schedules, safe vehicle operation, receiving coordination, and complete paperwork. Supported warehouse loading and staging between routes, building stronger judgment through varied delivery conditions and operational priorities.

- Drove non CDL **box trucks** on local routes, completing deliveries with accurate paperwork and safe practices.
- Conducted pre route vehicle checks, reporting mechanical and safety concerns before departure.
- Moved packaged goods with hand trucks and dollies, handling loads up to **75 pounds** safely.
- Captured signatures, receipts, trip data, and **delivery exceptions** for dispatch and customer follow up.
- Communicated delays and access issues in clear **English** with dispatch and receiving contacts.
- Supported warehouse **loading**, staging, and product organization between scheduled delivery routes.

PROJECTS

Route Documentation Improvement 📅 2024

Improved delivery record consistency by organizing receipts, signatures, trip information, exceptions, and vehicle concerns for clearer dispatch follow up.

Warehouse Route Staging 📅 2023

LANGUAGES

English	Native
Spanish	Proficient

MY CAREER



- Delivery Van Driver at Gulf Prairie Food Distribution (1.9 Years)
- Box Truck Driver at Lone Star Local Logistics (2.3 Years)

Supported route readiness through organized cargo staging, stop sequence planning, product movement, and safe dock practices between deliveries.

LEADERSHIP & AWARDS

- Recognized for reliable attendance and consistent completion of scheduled delivery assignments.
- Trusted with careful product handling, accurate receipts, and clear delivery exception records.
- Selected for dependable warehouse support when daily route volume changed.

EDUCATION

High School Diploma
Pasadena High School 🎓 GPA: 0 📅 2022 📍 Pasadena, TX
Coursework: English communication, workplace safety, mathematics, physical education

CERTIFICATIONS

- Valid Texas Driver's License 📅 2026
- Current DOT Physical 📅 2026

TECHNICAL SKILLS

- **Delivery Vehicles:** Non CDL box trucks, delivery vans, local delivery vehicles
- **Material Handling:** Dollies, hand trucks, lifting practices
- **Delivery Records:** Receipts, signatures, trip information
- **Exception Records:** Shortages, refused items, damaged products
- **Vehicle Checks:** Pre route checks, vehicle issues, maintenance reports
- **Route Operations:** Scheduled routes, customer stops, stop sequencing
- **Warehouse Operations:** Loading, staging, order movement
- **Safety Practices:** Safe driving, safe lifting, loading practices
- **Customer Service:** Customer communication, receiving coordination, property protection
- **Compliance Credentials:** Texas driver's license, DOT physical, driving record

PROFESSIONAL AFFILIATIONS

- Food distribution and local logistics operations.
- Customer delivery, warehouse staging, and safe material handling teams.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST