



Karan Norman

Entry-level Environmental Engineer or Scientist

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Hiring Manager
Sustainable Solutions Inc.
Bellevue, WA
Washington

Dear Hiring Manager,

I am thrilled to apply for the role at Sustainable Solutions Inc.; this position aligns perfectly with my growing skills, willingness to learn, and passion for environmental solutions that benefit communities and ecosystems alike, making it an exceptional fit for my aspirations.

As an Environmental Engineering Intern, coordinating various fieldwork projects provided me with firsthand experience in collecting soil and groundwater samples, which resulted in valuable data to support analysis, helping to promote compliance with environmental standards.

During my internship, I faced challenges related to managing communications across diverse teams, yet this led to remarkable growth as I learned to convert complex situations into manageable tasks, illustrating my adaptability in high-stakes scenarios.

I actively participated in drafting comprehensive reports, transforming intricate concepts into graphic formats that stakeholders could easily grasp, thereby enriching our communication and enhancing collaboration among team members.

I respect Sustainable Solutions Inc.'s commitment to sustainability and progress; it resonates deeply with my personal values, and I am eager to contribute my background in environmental science and engineering to support your projects effectively.

I look forward to discussing how my experiences can contribute to your team.

Thanks,

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