

Anna Gutierrez

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SUMMARY

Environmental Health Specialist with six years of progressive **public health** experience conducting independent inspections, permitting, complaint investigations, **foodborne illness** response, and compliance education across food, lodging, institutional, childcare, health care, and public swimming pool settings. Applies North Carolina requirements and local public health rules with sound field judgment, complete documentation, and practical follow up. Experienced evaluating **foodborne risk factors**, equipment, sanitation conditions, **temporary food vendors**, emergency shelters, and regulated facility operations. Uses CDP, EnerGov, Microsoft Word, Excel, and Outlook for inspection records, permits, complaints, reports, and communication. Coordinates investigations and referrals with state and local partners, supports disaster response, and translates regulatory findings into clear corrective steps that protect communities and improve compliance.

EXPERIENCE

Senior Environmental Health Specialist, Food, Lodging and Institutions

January 2024 - Present

Cape River Health District

Jacksonville, NC

Leads independent environmental health operations across diverse permitted facilities, temporary food events, complaint investigations, emergency assessments, and regulatory follow up. Uses CDP and EnerGov to maintain accurate records while coordinating education, enforcement, and partner agency response.

- Completed CDP inspections across restaurants, lodging, childcare, institutions, **health care facilities**, and **public swimming pools**.
- Investigated foodborne illness reports through exposure reviews, facility assessments, and documented **follow up monitoring**.
- Permitted **temporary food vendors** at community events through setup reviews, safe food checks, and ongoing **surveillance**.
- Recorded permits, complaints, inspections, citations, and enforcement activity in CDP and EnerGov systems.
- Translated regulatory findings into practical corrective steps during site visits and public presentations.
- Assessed storm damaged facilities and **emergency shelters**, coordinating sanitary response with partner agencies.

Environmental Health Specialist, Food, Lodging and Institutions

July 2021 - December 2023

Piedmont Environmental Services

Greensboro, NC

Managed an assigned **environmental health** workload spanning food service, lodging, institutional, childcare, and recreational water facilities. Combined inspection judgment, regulatory consultation, written reporting, continuing education, and partner coordination to support safe operations and timely compliance.

- Managed inspections across food service, lodging, institutional, childcare, and recreational water facilities.
- Evaluated foodborne risks, equipment condition, employee hygiene, temperature controls, and safe handling practices.
- Investigated **complaints** and suspected violations, producing **written reports** with evidence for compliance monitoring.
- Advised operators on regulatory requirements while maintaining clear **enforcement** documentation and follow up.
- Applied updated guidance through **continuing education**, improving consistency across **permitting** and inspection decisions.
- Coordinated referrals with state and local partners during broader public health investigations.

Environmental Health Technician, Food and Institutional Programs

June 2020 - June 2021

Blue Ridge County Health Collaborative

Asheville, NC

Supported supervised environmental health **fieldwork** through facility data collection, **sanitation assessment**, record entry, public communication, and event assistance. Built practical experience in North Carolina inspection documentation, complaint response, and safe food education.

- Collected facility observations for food and institutional inspections, organizing records for specialist review.
- Entered permit, **inspection**, and complaint data into program systems, checking records for completeness.
- Prepared educational materials explaining sanitation practices and **safe food handling** for community audiences.
- Accompanied specialists during complaint investigations and temporary food events, documenting evidence and **surveillance**.
- Completed supervised field training aligned with North Carolina **environmental health practice** requirements.

PROJECTS

Emergency Shelter Sanitation Assessment 📅 2024

Supported post storm facility assessments and shelter sanitation reviews, documenting conditions and coordinating practical corrective actions with partner agencies.

Temporary Food Event Surveillance 📅 2023

Applied safe food handling reviews, vendor permitting checks, and event surveillance practices across community food service operations.

LEADERSHIP & AWARDS

- Selected for senior environmental health responsibilities after demonstrating sound field judgment and dependable regulatory documentation.

- Recognized by program colleagues for clear operator education, practical corrective guidance, and reliable follow up.
- Entrusted with emergency facility and shelter assessments during severe weather response activities.

EDUCATION

Bachelor's Degree in Environmental Health

2020

East Carolina University GPA: 0

Greenville, NC

Coursework: Environmental Health, Food Safety, Microbiology, Environmental Epidemiology

CERTIFICATIONS

- NC Registered Environmental Health Specialist 📅 2022
- NC Department of Health and Human Services Authorization, Food Lodging 📅 2022
- NC Authorization, Food, Lodging and Institutions 📅 2022
- Valid North Carolina Driver's License 📅 2020

TECHNICAL SKILLS

- **Inspection Systems:** CDP, EnerGov, inspection records
- **Microsoft Office:** Microsoft Word, Microsoft Excel, Microsoft Outlook
- **Food Safety:** Foodborne risk assessment, safe food handling, temperature control
- **Facility Programs:** Food service, lodging facilities, institutional facilities
- **Public Health Settings:** Childcare centers, health care facilities, public swimming pools
- **Regulatory Operations:** Permitting, sanitation scoring, citations
- **Investigation Methods:** Complaint investigation, foodborne illness response, exposure review
- **Emergency Operations:** Disaster response, emergency shelter assessment, sanitary condition review
- **Communication Methods:** Site visits, public presentations, written reports
- **Agency Coordination:** State referrals, local referrals, recall monitoring
- **Data Management:** Data gathering, result interpretation, record maintenance
- **Professional Credentials:** NC Registered Environmental Health Specialist, Food Lodging authorization, continuing education

SKILLS

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|-----------------------------|-----------------------------|-------------------------|-------------------|
| • Environmental inspections | • Foodborne illness | • Emergency response | • CDP |
| • Food safety | • Sanitation scoring | • Public education | • EnerGov |
| • Permitting | • Regulatory interpretation | • Data interpretation | • Microsoft Excel |
| • Complaint investigations | • Temporary food vendors | • Enforcement follow up | |

PROFESSIONAL AFFILIATIONS

- North Carolina environmental health professional community, continuing education participant.
- Public health partner network, supporting coordinated referrals and community sanitation response.

LANGUAGES

- English (Native)
- Spanish (Proficient)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST