

# Bryson Joseph

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## SUMMARY

Fiscal policy and accounting professional with eight years supporting **public health financing, provider payment operations**, financial reporting, auditing, and **policy implementation**. Experience includes more than two years of administrative leadership coordinating payment cycle controls, reconciliations, deliverables, reporting schedules, and issue resolution across finance, program, vendor, and provider groups. Applies **general accounting principles**, auditing practices, GAAP related reporting, and sound fiscal judgment when reviewing transactions, cost reports, payment data, cash activity, collections, and account balances. Advanced Microsoft Excel user who builds validation schedules, analytical workbooks, charts, tables, and management reports. Translates statutory, regulatory, and operational changes into practical procedures, clear recommendations, and dependable stakeholder support for compliant health care program administration.

## EXPERIENCE

### Senior Fiscal Policy Analyst

January 2024 - Present

Ocean State Health Finance Collaborative

*Providence, RI*

Lead fiscal analysis and operational coordination for a publicly funded health care payment program serving hospitals and community providers. Provide administrative leadership across monthly payment controls, reconciliations, reporting schedules, policy implementation, and stakeholder issue resolution.

- Aligned monthly payment activities with approved policy and **accounting** controls for public health programs.
- Built reconciliation schedules for payments, assessments, **collections**, and fiscal year ledger balances.
- Prepared GAAP related schedules, cash records, **charts**, tables, and **account status reports**.
- Analyzed provider payment files and cost reports before proposed **policy implementation** decisions.
- Coordinated vendors, program teams, and provider finance contacts through documented issue resolution.
- Tracked **deliverables** and review checkpoints across payment cycle operations and reporting requirements.

### Fiscal Operations Analyst

July 2021 - December 2023

Northeast Community Health Funding Network

*Hartford, CT*

Managed recurring fiscal operations for grant funded and provider payment programs. Connected payment processing, accounting records, provider data, project deliverables, and program reporting while translating financial findings into practical recommendations for managers and **stakeholders**.

- Connected **payment processing** schedules with **accounting records** and recurring program reporting.
- Investigated provider payment, receivable, collection, and account balance variances.
- Built Excel workbooks with validation checks, pivot summaries, charts, and **tables**.
- Reviewed provider **financial reports** and cost documentation for funding decisions.
- Prepared fiscal narratives and account status materials with clear recommended next actions.
- Tracked process change deliverables across finance, operations, **vendors**, and provider contacts.

### Staff Auditor

June 2019 - June 2021

Keystone Public Health Services

*Philadelphia, PA*

Executed financial and operational audit work for publicly funded health programs. Evaluated transaction support, payment records, cost documentation, control evidence, and accounting data while preparing clear findings and recommendations for finance and program leaders.

- Tested payment records and control evidence against documented public program requirements.
- Analyzed **accounting** data and drafted **recommendations** for corrective action.
- Reconciled ledger activity with supporting schedules and source documentation.
- Prepared audit workpapers, report sections, charts, tables, and exception summaries.
- Reviewed health care organization payment and cost documentation for audit support.
- Communicated document requests and findings with organized response tracking.

### Junior Accountant

June 2018 - May 2019

Allegheny Health Grants Office

*Pittsburgh, PA*

Maintained accounting schedules for health and human services funding activity. Supported monthly review, reconciliations, cash reporting, audit readiness, and fiscal information requests while building a strong foundation in accounting terminology and financial controls.

- Recorded health funding transactions and organized support for monthly financial review.
- Reconciled ledger entries, payment records, cash activity, and supporting documentation.
- Used Excel to validate and summarize records for recurring **accounting** tables.
- Prepared draft account status and cash reports under senior review.
- Assembled transaction support and traced entries through recorded balances.

- Answered program staff requests with documented fiscal source references.

## PROJECTS

### Provider Payment Reconciliation Initiative 📅 2025

Created a structured reconciliation approach for payment, assessment, collection, and account balance activity. Excel validation schedules gave finance and program teams clearer review points before monthly close.

### Policy Change Fiscal Impact Review 📅 2024

Assessed provider data, cost reports, payment methods, and accounting records before policy implementation. Findings clarified fiscal, operational, reporting, and stakeholder effects for decision makers.

## LEADERSHIP & AWARDS

- Certified Government Financial Manager recognition, 2023
- Administrative leadership for payment cycle controls, reconciliation reviews, and reporting deliverables
- Recognition for clear audit findings and practical fiscal recommendations

## EDUCATION

### Bachelor's Degree in Accounting

Temple University GPA: 3.5

2018

Philadelphia, PA

*Coursework: General accounting principles, auditing practices, financial reporting, business law*

## CERTIFICATIONS

- Certified Government Financial Manager 📅 2023
- Bachelor's Degree in Accounting 📅 2018

## TECHNICAL SKILLS

- **Accounting Standards:** GAAP, general accounting principles, accounting terminology
- **Audit Methods:** Financial audits, operational audits, audit workpapers
- **Excel Analysis:** Microsoft Excel, pivot tables, validation schedules
- **Financial Reporting:** Cash records, account status reports, annual reports
- **Payment Operations:** Payment processing, payment cycles, payment methodologies
- **Reconciliation Controls:** Ledger reconciliation, transaction tracking, discrepancy review
- **Provider Finance:** Provider assessments, cost reports, provider payment data
- **Data Presentation:** Charts, graphs, tables, analytical schedules
- **Policy Administration:** Policy implementation, fiscal impact analysis, procedure updates
- **Project Delivery:** Work plans, deliverables, dependency tracking
- **Stakeholder Systems:** Vendor coordination, provider inquiries, internal program teams
- **Public Health Finance:** Hospital financing, community health centers, low income care programs

## SKILLS

- |                          |                            |                         |                             |
|--------------------------|----------------------------|-------------------------|-----------------------------|
| • Fiscal policy analysis | • Payment processing       | • Microsoft Excel       | • Project management        |
| • Accounting             | • Financial reconciliation | • Financial reporting   | • Stakeholder communication |
| • Auditing               | • Provider assessments     | • Charts and tables     | • Payment methodologies     |
| • GAAP reporting         | • Cost report analysis     | • Policy implementation |                             |

## PROFESSIONAL AFFILIATIONS

- Public health finance professional network participant
- Government financial management community participant

## LANGUAGES

- English (Native)
- Spanish (Intermediate)

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST