

Jett Payne

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SUMMARY

Patient transport and hospital support professional with three years of experience moving patients, equipment, specimens, **medical records**, supplies, and reports across busy inpatient and diagnostic settings. Safely manages wheelchair and stretcher transport, dispatch requests, equipment retrieval, cleaning procedures, **scheduled delivery routes**, and respectful decedent transport. Communicates calmly with patients, nurses, technicians, dispatchers, and **support departments** while responding to changing priorities during evening operations. Maintains accurate service logs, checks equipment readiness, follows infection conscious cleaning practices, and reports delays or damaged equipment for timely action. Comfortable performing medium to **heavy physical labor**, supporting emergency operations, adapting to schedule changes, and maintaining dependable coverage for essential hospital services. Brings courteous service and careful attention to patient dignity across every transport assignment.

EXPERIENCE

Patient Transporter

May 2025 - Present

Riverbend Community Hospital

Schenectady, NY

Support evening patient movement, material delivery, equipment readiness, dispatch coordination, and essential hospital coverage across inpatient, imaging, emergency, and procedural areas.

- Completed evening wheelchair and stretcher transports across inpatient, imaging, emergency, and procedural areas.
- Coordinated nursing and dispatch requests for tests, admissions, discharges, and unit transfers.
- Retrieved wheelchairs and stretchers, then returned cleaned units to staging areas during peak periods.
- Delivered **specimens**, medical records, **supplies**, and printed reports through scheduled and priority routes.
- Cleaned **transport equipment** in wash areas and completed visual readiness checks before circulation.
- Transported **deceased patients** respectfully to the morgue during essential evening **hospital** coverage.

Hospital Support Attendant

September 2023 - April 2025

Capital Valley Medical Center

Troy, NY

Supported multi floor patient movement and hospital delivery operations, with responsibility for dispatch coverage, **equipment retrieval**, cleaning, **service logging**, and delay communication.

- Supported patient movement across multiple floors while learning safe routes and elevator priorities.
- Answered **transport** desk calls, logged service requests, and relayed assignments during dispatch coverage.
- Completed delivery rounds for supplies, records, **reports**, and specimens across changing clinical priorities.
- Located wheelchairs and stretchers during retrieval rounds, returning equipment to assigned staging points.
- Prepared reusable transport equipment through established cleaning steps and reported damaged items.
- Communicated delays and unusual requests to hospital contacts, supporting **timely corrective action**.

PROJECTS

Evening Transport Readiness 📅 2026

Supported a practical evening readiness initiative by combining equipment retrieval, cleaning checks, staging discipline, and dispatch communication for dependable patient movement.

Scheduled Materials Delivery 📅 2025

Improved route consistency through organized delivery rounds for supplies, specimens, records, and reports across inpatient and diagnostic areas.

LEADERSHIP & AWARDS

- Recognized by hospital coworkers for courteous patient communication during busy evening transport assignments.
- Selected for dependable essential service coverage during changing hospital operational needs.
- Trusted with respectful decedent transport and sensitive material delivery across clinical departments.

EDUCATION

High School Diploma

2023

Schenectady High School GPA: 3.5

Schenectady, NY

Coursework: Patient care, health and safety, communication, physical education

CERTIFICATIONS

- Basic Life Support 📅 2025

- Patient Transport Safety Training 📅 2025

TECHNICAL SKILLS

- **Patient Movement:** Wheelchairs, stretchers, patient transfers
- **Dispatch Operations:** Service calls, request logs, personnel assignment
- **Material Delivery:** Supplies, reports, medical records
- **Specimen Handling:** Specimen routes, destination checks, handling procedures
- **Equipment Care:** Equipment retrieval, wash area cleaning, readiness checks
- **Hospital Transport:** Inpatient units, imaging areas, emergency services
- **Clinical Coordination:** Nursing staff, technicians, support departments
- **Service Documentation:** Transport logs, request details, delay records
- **Safety Procedures:** Hospital safety, emergency operations, infection control
- **Patient Service:** Courtesy, dignity, clear handoffs
- **Physical Operations:** Medium labor, heavy labor, material handling

SKILLS

- | | | | |
|------------------------|----------------------------|-------------------------|------------------------------|
| • Patient transport | • Specimen transport | • Supply delivery | • Service logging |
| • Wheelchair transport | • Equipment retrieval | • Decedent transport | • Hospital safety |
| • Stretcher transport | • Equipment cleaning | • Customer service | • Physical material handling |
| • Hospital dispatch | • Medical records delivery | • Patient communication | |

PROFESSIONAL AFFILIATIONS

- Hospital support operations, patient movement, and clinical service coordination.
- Patient centered service, safe material handling, and dependable evening coverage.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST