



Jett Payne

Hospital Attendant, Patient Transport

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STRENGTHS

- ♥ **Patient Dignity**
Calm transport conversations helped patients feel respected during transfers, even when schedules changed suddenly.
- 📞 **Dispatch Coordination**
Accurate request logging kept assignments clear; coworkers relied on timely updates when priorities shifted.
- 🔧 **Equipment Readiness**
Routine retrieval and cleaning checks kept wheelchairs and stretchers available for incoming transport needs.
- ♥ **Service Recovery**
When delays surfaced, clear escalation helped clinical teams adjust plans and maintain patient flow.
- 🚶 **Physical Reliability**
Evening rounds involved sustained lifting and movement, with dependable coverage through demanding hospital periods.

SKILLS

Patient transport
Wheelchair transport
Stretcher transport
Hospital dispatch
Specimen transport
Equipment retrieval
Equipment cleaning
Medical records delivery

SUMMARY

Patient transport and hospital support professional with three years of experience moving patients, equipment, specimens, **medical records**, supplies, and reports across busy inpatient and diagnostic settings. Safely manages wheelchair and stretcher transport, dispatch requests, equipment retrieval, cleaning procedures, **scheduled delivery routes**, and respectful decedent transport. Communicates calmly with patients, nurses, technicians, dispatchers, and **support departments** while responding to changing priorities during evening operations. Maintains accurate service logs, checks equipment readiness, follows infection conscious cleaning practices, and reports delays or damaged equipment for timely action. Comfortable performing medium to **heavy physical labor**, supporting emergency operations, adapting to schedule changes, and maintaining dependable coverage for essential hospital services. Brings courteous service and careful attention to patient dignity across every transport assignment.

EXPERIENCE

Patient Transporter

Riverbend Community Hospital 📅 May 2025 - Present 📍 Schenectady, NY

Support evening patient movement, material delivery, equipment readiness, dispatch coordination, and essential hospital coverage across inpatient, imaging, emergency, and procedural areas.

- Completed evening wheelchair and stretcher transports across inpatient, imaging, emergency, and procedural areas.
- Coordinated nursing and dispatch requests for tests, admissions, discharges, and unit transfers.
- Retrieved wheelchairs and stretchers, then returned cleaned units to staging areas during peak periods.
- Delivered **specimens**, medical records, **supplies**, and printed reports through scheduled and priority routes.
- Cleaned **transport equipment** in wash areas and completed visual readiness checks before circulation.
- Transported **deceased patients** respectfully to the morgue during essential evening **hospital** coverage.

Hospital Support Attendant

Capital Valley Medical Center 📅 September 2023 - April 2025 📍 Troy, NY

Supported multi floor patient movement and hospital delivery operations, with responsibility for dispatch coverage, **equipment retrieval**, cleaning, **service logging**, and delay communication.

- Supported patient movement across multiple floors while learning safe routes and elevator priorities.
- Answered **transport** desk calls, logged service requests, and relayed assignments during dispatch coverage.
- Completed delivery rounds for supplies, records, **reports**, and specimens across changing clinical priorities.
- Located wheelchairs and stretchers during retrieval rounds, returning equipment to assigned staging points.
- Prepared reusable transport equipment through established cleaning steps and reported damaged items.
- Communicated delays and unusual requests to hospital contacts, supporting **timely corrective action**.

PROJECTS

Evening Transport Readiness 📅 2026

Supported a practical evening readiness initiative by combining equipment retrieval, cleaning checks, staging discipline, and dispatch communication for dependable patient movement.

Supply delivery Decedent transport

Customer service

Patient communication

Service logging Hospital safety

Physical material handling

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Patient Transporter at Riverbend Community Hospital (1.4 Years)

● Hospital Support Attendant at Capital Valley Medical Center (1.6 Years)

Scheduled Materials Delivery 📅 2025

Improved route consistency through organized delivery rounds for supplies, specimens, records, and reports across inpatient and diagnostic areas.

LEADERSHIP & AWARDS

- Recognized by hospital coworkers for courteous patient communication during busy evening transport assignments.
- Selected for dependable essential service coverage during changing hospital operational needs.
- Trusted with respectful decedent transport and sensitive material delivery across clinical departments.

EDUCATION

High School Diploma

Schenectady High School 🎓 GPA: 3.5 📅 2023 📍 Schenectady, NY

Coursework: Patient care, health and safety, communication, physical education

CERTIFICATIONS

- Basic Life Support 📅 2025
- Patient Transport Safety Training 📅 2025

TECHNICAL SKILLS

- **Patient Movement:** Wheelchairs, stretchers, patient transfers
- **Dispatch Operations:** Service calls, request logs, personnel assignment
- **Material Delivery:** Supplies, reports, medical records
- **Specimen Handling:** Specimen routes, destination checks, handling procedures
- **Equipment Care:** Equipment retrieval, wash area cleaning, readiness checks
- **Hospital Transport:** Inpatient units, imaging areas, emergency services
- **Clinical Coordination:** Nursing staff, technicians, support departments
- **Service Documentation:** Transport logs, request details, delay records
- **Safety Procedures:** Hospital safety, emergency operations, infection control
- **Patient Service:** Courtesy, dignity, clear handoffs
- **Physical Operations:** Medium labor, heavy labor, material handling

PROFESSIONAL AFFILIATIONS

- Hospital support operations, patient movement, and clinical service coordination.
- Patient centered service, safe material handling, and dependable evening coverage.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST