



Cameron May

Inventory Control Associate

☎ (815) 555-4821 ✉ cameron.may@example.com

🌐 linkedin.com/example/cameronmay 📍 Joliet, IL 60432

SUMMARY

Inventory Control Associate with three years of warehouse inventory experience in food distribution operations. Skilled in **cycle counting**, **perpetual inventory** verification, discrepancy research, lost pallet investigation, location correction, lot tracking, shelf life control, and accurate WMS adjustments. Experienced reviewing OS&D forms, receiving discrepancies, catch weights, **product condition**, damage, spoilage, temperature concerns, recalls, returns, donations, and salvage shipments. Uses RF equipment, warehouse computers, Microsoft Word, Excel, and Outlook with practical math for quantities and inventory adjustments. Operates forklifts, stock pickers, and pallet jacks safely, completes daily MHE inspections, and reports service needs. Applies OSHA, HACCP, BRC, food safety controls, **standard operating procedures**, and safe handling practices across dry, cooler, freezer, and high traffic warehouse areas.

EXPERIENCE

Inventory Control Associate

Midwest Pantry Logistics 📅 April 2025 - Present 📍 Joliet, IL

Supports food distribution inventory across dry, cooler, and freezer operations. Owns cycle count accuracy, WMS research, receiving review, product disposition, outbound movement, and safe MHE use while communicating findings with warehouse leadership.

- Execute cycle counts across storage zones, validating lots, dates, condition, locations, and pick slot accuracy.
- Research **lost pallets** through physical searches and RF history, then post supported WMS adjustments.
- Review **short shelf life** exceptions, isolate at risk products, and communicate lot details for disposition.
- Verify **OS&D** forms against product and system records, returning incomplete documentation for clarification before approval.
- Process returns, donations, recalls, and salvage shipments by confirming quantities and completing outbound WMS records.
- Operate forklifts, **stock pickers**, and **pallet jacks** while completing inspections and reporting service needs.
- Apply OSHA, HACCP, BRC, and **food safety** procedures across cooler, freezer, and high traffic areas

Warehouse Inventory Associate

Great Lakes Grocery Warehouse 📅 October 2023 - March 2025 📍 Bolingbrook, IL

Maintained foodservice inventory accuracy through RF transactions, WMS research, receiving checks, product recovery, and shrink control. Supported supervisors with clear documentation, validated catch weight findings, and safe handling across temperature controlled warehouse areas.

- Maintained item and **location accuracy** by verifying quantities, slots, lots, and product condition through **WMS**.
- Researched misplaced products, restored verified inventory, and documented findings for supervisor follow up.
- Checked receiving quantities and **catch weights** using whole numbers, fractions, and decimals for administrative review.
- Identified damaged, spoiled, temperature affected, and aging products during **warehouse** checks to limit shrink.
- Used **Excel**, Word, and **Outlook** to organize findings, prepare correspondence, and communicate inventory exceptions.
- Maintained orderly work areas around moving equipment while following safety rules and product handling procedures

STRENGTHS

- 🔍 **Inventory Research**
Physical searches and transaction review helped restore valid pallet positions. Colleagues often sought help with difficult discrepancies.
- ✅ **Count Accuracy**
Cycle counts connected item, lot, date, condition, and location details. A careful second look often caught errors.
- ♥ **Food Safety**
Product risks were identified early through shelf life, temperature, and condition checks. Clear escalation supported sound decisions.
- 🔧 **Safe Equipment Use**
Daily inspections and careful operation kept forklifts, stock pickers, and pallet jacks ready for dependable warehouse work.
- 📁 **Clear Documentation**
OS&D reviews, Excel findings, and routine correspondence gave supervisors usable facts for follow up and corrective action.

SKILLS

Cycle counting Inventory control

WMS RF equipment Lot tracking

Shelf life control OS&D review

Lost pallet research

Shrink reduction Product recalls

Outbound returns

Salvage shipments

Forklift operation

Intermediate math Food safety

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Inventory Control Associate at Midwest Pantry Logistics (1.5 Years)

● Warehouse Inventory Associate at Great Lakes Grocery Warehouse (1.4 Years)

PROJECTS

Food Inventory Accuracy Review 📅 2025

Reviewed inventory exceptions across temperature controlled storage, connecting physical counts, lot details, product condition, and WMS transactions. Findings supported clearer corrections and timely product disposition.

Outbound Product Recovery 📅 2024

Coordinated product retrieval for returns, donations, recalls, and salvage shipments. Confirmed quantities, organized pallets, and recorded outbound movements for reliable warehouse documentation.

LEADERSHIP & AWARDS

- Recognized by warehouse leadership for dependable cycle count research and accurate inventory corrections.
- Selected as a trusted resource for resolving misplaced product and reviewing receiving discrepancies.
- Commended for consistent safe MHE operation and orderly work habits in temperature controlled areas.

EDUCATION

High School Diploma

Joliet Central High School 🎓 GPA: 4.0 📅 2023 📍 Joliet, IL

Coursework: Warehouse operations, mathematics, safety procedures, computer applications

CERTIFICATIONS

- Material Handling Equipment Certification 📅 2024
- OSHA 10 Hour General Industry 📅 2024

TECHNICAL SKILLS

- **Warehouse Systems:** WMS, RF equipment, warehouse computers
- **Microsoft Office:** Microsoft Word, Microsoft Excel, Microsoft Outlook
- **Inventory Control:** Cycle counting, perpetual inventory, inventory adjustments
- **Product Tracking:** Lot tracking, expiration dates, shelf life reporting
- **Receiving Controls:** OS&D forms, receiving discrepancies, catch weights
- **Material Handling:** Forklifts, stock pickers, pallet jacks
- **MHE Maintenance:** Daily inspections, service reporting, equipment cleaning
- **Food Safety:** HACCP, BRC, prerequisite programs
- **Workplace Safety:** OSHA, safety rules, operating instructions
- **Outbound Processing:** Returns, donations, recalls, salvage
- **Inventory Research:** Lost pallet searches, transaction review, net position
- **Product Quality:** Damage review, spoilage review, temperature checks

PROFESSIONAL AFFILIATIONS

- Food distribution operations, supporting accurate inventory, safe handling, and dependable customer order fulfillment.
- Warehouse safety collaboration, contributing clear observations and practical follow up around equipment and product risks.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST