

Daniel Brewer

Inventory Control Specialist

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STRENGTHS

- ✔ **Inventory accuracy**
Physical counts were compared with system balances, and discrepancies were researched before orders moved forward.
- 🚚 **Shipment coordination**
UPS and FedEx pickups were aligned with routing instructions and customer timing, keeping outbound work orderly.
- ♥ **Receiving coverage**
Cross training in receiving and parts room work helped maintain material availability when workload demands shifted.
- ⚙️ **Safe material handling**
Forklifts and pallet jacks moved heavy items between warehouse areas with steady attention to safe procedures.
- 👥 **Customer service**
Shortages, damage, and order exceptions were communicated early, giving customer contacts room to resolve issues.

SKILLS

Inventory control

Warehouse management systems

RF scanners

Shipping and receiving

Order fulfillment

Physical distribution Material flow

Production scheduling support

Forklift operation

Pallet jack operation UPS shipping

FedEx shipping Microsoft Office

Inventory reporting

Transportation routing

SUMMARY

Inventory control and **warehouse logistics** professional with three years supporting shipping, receiving, order fulfillment, **physical distribution**, material flow, and inventory accuracy in busy distribution environments. Skilled with **warehouse management systems**, RF scanners, Microsoft Office, inventory reports, UPS and FedEx shipping workflows, **transportation routing**, and transaction documentation. Prepares finished products, raw stock, parts, supplies, assemblies, and equipment for shipment while verifying quantities, labels, packaging, schedules, and carrier requirements. Cross trained in receiving and parts room functions, with practical experience operating forklifts and pallet jacks and moving materials weighing 40 to 50 pounds. Applies organization, basic math, time management, written communication, and careful recordkeeping across independent and team based work. Supports dependable customer service through accurate material availability and timely warehouse execution.

EXPERIENCE

Inventory Control Specialist

Hoosier Distribution Services 📅 April 2025 - Present 📍 Evansville, IN

Supports central distribution operations through inventory transactions, shipment preparation, receiving coverage, carrier coordination, and material availability reporting. Works independently and with warehouse teams to maintain accurate records, meet customer timing needs, and keep inbound and outbound activity moving.

- Verified receipts, picks, transfers, and staging using warehouse systems and **RF scanners** for accurate inventory records.
- Prepared parts, assemblies, supplies, and equipment with labels, packaging, routing, and carrier documents for shipment.
- Reconciled **physical counts** with system balances, researching discrepancies and documenting corrections before **order fulfillment** continued.
- Coordinated UPS and FedEx pickups by matching carrier services and routing requirements with customer delivery timing.
- Cross trained in receiving and **parts room** functions, maintaining stock locations during changing workload demands.
- Tracked open orders, receipts, exceptions, and **material availability** through Microsoft Excel reports for daily **shipping** priorities.

Warehouse Logistics Associate

Midwest Fulfillment Partners 📅 September 2023 - March 2025 📍 Terre Haute, IN

Handled inbound processing, order fulfillment, material handling, shipment staging, and inventory transactions across a fast paced warehouse. Balanced carrier cutoffs, customer priorities, safe equipment operation, and accurate handoffs while supporting dependable day shift distribution.

- Processed finished goods, **raw stock**, parts, supplies, and equipment, verifying condition before storage assignment.
- Picked, packed, wrapped, and staged customer orders according to **shipment schedules** and documented routing procedures.
- Moved heavy materials with forklifts and pallet jacks between receiving, storage, **production support**, and **outbound** areas.
- Recorded each material handoff with RF scanners and warehouse software, preserving traceability for inventory counts.
- Organized daily workload around carrier cutoffs and order priorities, keeping shipment preparation accurate during peak periods.
- Reported shortages, **damaged materials**, and order exceptions to inventory and **customer service contacts** for timely resolution.

LANGUAGES

English	Native
Spanish	Beginner

MY CAREER



- Inventory Control Specialist at Hoosier Distribution Services (1.4 Years)
- Warehouse Logistics Associate at Midwest Fulfillment Partners (1.5 Years)

PROJECTS

- Inbound Material Availability Initiative** 📅 2026
Improved daily visibility into receipts, inventory exceptions, open orders, and material availability through Microsoft Excel reporting and warehouse records.
- Carrier Shipment Accuracy Program** 📅 2025
Supported accurate UPS and FedEx shipment preparation by checking quantities, packaging, labels, routing instructions, and carrier documentation before release.

LEADERSHIP & AWARDS

- Forklift operator certification recognition, 2024, reflecting safe material movement and dependable warehouse equipment operation.
- Cross training recognition, 2025, for supporting receiving and parts room coverage during changing distribution workloads.

EDUCATION

High School Diploma
Terre Haute South Vigo High School 🎓 GPA: 3.0 📅 2023 📍 Terre Haute, IN
***Coursework:** Basic mathematics, written communication, workplace safety, computer applications*

CERTIFICATIONS

- Forklift Operator Certification 📅 2024
- Pallet Jack Safety Training 📅 2024

TECHNICAL SKILLS

- **Warehouse Systems:** Warehouse management systems, RF scanners, inventory databases
- **Shipping Carriers:** UPS, FedEx, carrier pickup scheduling
- **Microsoft Office:** Microsoft Excel, Microsoft Word, Microsoft Office
- **Inventory Control:** Cycle counts, transaction records, discrepancy research
- **Order Fulfillment:** Picking, packing, staging, order verification
- **Receiving Operations:** Inbound receipts, unpacking, condition checks
- **Material Handling:** Forklifts, pallet jacks, wrapping equipment
- **Transportation Routing:** Routing instructions, delivery schedules, carrier services
- **Warehouse Documentation:** Labels, shipping records, supporting documentation
- **Distribution Operations:** Physical distribution, parts room, stock locations

PROFESSIONAL AFFILIATIONS

- Warehouse operations teams, collaborating across receiving, inventory, parts room, production support, and outbound staging.
- Customer service and carrier contacts, coordinating shipment exceptions, routing requirements, pickups, and delivery timing.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST