

Amal Hunter

Licensed Vocational Nurse II, Internal Medicine

📞 (909) 555-3176

✉️ amal.hunter@example.com

🌐 linkedin.com/example/amalhunter

📍 Redlands, CA 92373

STRENGTHS

- ♥️ **Calm triage judgment**
During busy clinic intake, focused observations helped identify meaningful changes early and gave providers clear information for action.
- 🗣️ **Bilingual patient teaching**
Spanish education made medication plans and warning signs easier to follow, especially during discharge and chronic care visits.
- ⚙️ **Reliable clinical flow**
When schedules tightened, organized intake, messages, and referrals kept patients moving without losing important details.
- 🩺 **Hands on procedures**
Venipuncture, injections, testing, wound care, and EKG preparation became steady touchpoints for safe patient care.
- 👥 **Practical team guidance**
Medical assistants sought support with vaccines, point of care testing, and message routing when workflows became unclear.

SKILLS

Bilingual Spanish Internal medicine

Ambulatory nursing Triage

Chronic disease care Vital signs

CGM downloads

Medication administration

Vaccine administration

Venipuncture Point of care testing

Wound care EKG preparation

Patient education

Referral coordination

SUMMARY

Bilingual Spanish Licensed Vocational Nurse with seven years of ambulatory and hospital based care, including more than five years supporting **internal medicine**, urgent care, and multispecialty clinics. Provides thoughtful care for adults with complex and chronic conditions through intake, triage, medication administration, vaccine delivery, **CGM downloads**, venipuncture, **point of care testing**, wound care, EKG preparation, and **clinical documentation**. Coordinates referrals, DME authorizations, refill requests, patient messages, e-faxes, scheduling, and continuity across specialty services. Supports Cardiology, Endocrinology, Rheumatology, and Infectious Disease teams while guiding medical assistants through clinical workflows. Uses Spanish education, sound judgment, and clear escalation pathways to help patients and care teams move safely through high volume clinic operations.

EXPERIENCE

Licensed Vocational Nurse II, Internal Medicine

Inland Valley Medical Group 📅 January 2024 - Present 📍 Redlands, California

Supports high volume internal medicine care for adults with chronic conditions, partnering with physicians, residents, RNs, and advanced practice providers. Coordinates clinic flow, specialty follow up, patient communication, clinical procedures, and supervised guidance for medical assistants.

- Completed intake, **vital signs**, medication review, care gap checks, and CGM downloads for chronic care visits.
- Escalated significant observations through triage pathways after focused assessment and **chart review**.
- Administered medications and vaccines, then performed venipuncture and **point of care testing** during visits.
- Prepared patients for EKGs and office procedures with supplies, instructions, and accurate documentation.
- Managed refills, **patient messages**, in basket work, e-faxes, referrals, and urgent **DME authorizations**.
- Delivered Spanish discharge teaching about medications, warning signs, follow up plans, and **MyChart activation**.
- Precepted medical assistants on vaccine workflows, testing procedures, and message routing during quality improvement work.

Licensed Vocational Nurse

Citrus Regional Urgent Care 📅 May 2022 - December 2023 📍 Riverside, California

Delivered rapid assessment and treatment support in a busy **urgent care** setting, combining hands on procedures with bilingual education, documentation, laboratory follow up, and supply readiness.

- Supported rapid assessment with vital signs, presenting concerns, documentation, and appropriate **clinical escalation**.
- Performed IV Therapy and **Blood Withdrawal**, venipuncture, specimen collection, and **point of care testing**.
- Administered **injections** and medications while providing **wound care** and dressing changes for diverse patients.
- Prepared patients for examinations, EKGs, respiratory treatments, and minor procedures with complete supplies.
- Delivered English and Spanish education about medications, home care, referrals, and reassessment symptoms.
- Processed laboratory follow up, clinical messages, refill requests, and treatment documentation for continuity.
- Monitored vaccines, testing materials, wound supplies, and procedure equipment through timely inventory restocking.

LANGUAGES

Spanish	Native
English	Native

MY CAREER



- Licensed Vocational Nurse II, Internal Medicine at Inland Valley Medical Group (2.8 Years)
- Licensed Vocational Nurse at Citrus Regional Urgent Care (1.6 Years)
- Licensed Vocational Nurse at Sierra Community Specialty Clinics (1.4 Years)
- Vocational Nurse, Rehabilitation Care at Westside Rehabilitation Hospital (1 Years)

Licensed Vocational Nurse

Sierra Community Specialty Clinics 📅 November 2020 - April 2022 📍 Fontana, California

Provided cross specialty nursing support for Cardiology, Endocrinology, Rheumatology, and Infectious Disease clinics, adapting intake, education, procedures, documentation, and referrals for varied patient needs.

- Adapted intake and focused data collection for Cardiology, **Endocrinology**, Rheumatology, and **Infectious Disease** visits.
- Prepared patients for specialty examinations, diagnostic testing, injections, and follow up care.
- Performed blood withdrawal, injections, **point of care testing**, specimen handling, and authorized **medication administration**.
- Coordinated specialty appointments, referral documentation, and follow up needs between primary and specialty care.
- Reinforced Spanish and English education about diabetes monitoring, cardiovascular risks, medications, and follow up.
- Documented treatments, medications, observations, and communications for accurate clinical records.
- Alerted supervising clinicians to meaningful condition changes identified during focused patient observations.

Vocational Nurse, Rehabilitation Care

Westside Rehabilitation Hospital 📅 October 2019 - October 2020 📍 Ontario, California

Delivered supervised vocational nursing care for rehabilitation patients with medical comorbidities, supporting medication administration, wound care, education, documentation, and coordinated transitions with interdisciplinary teams.

- Delivered supervised nursing care for rehabilitation patients with medical comorbidities and changing care needs.
- Administered permitted medications and injections while monitoring **vital signs** and patient response.
- Completed dressing changes, **wound care**, and **specimen collection** according to current clinical orders.
- Escalated clinically relevant changes to registered nurses and providers after patient observation.
- Maintained medication, treatment, and progress records through accurate reconciliation with active orders.
- Used teach back education for medication routines, mobility precautions, follow up care, and rehabilitation goals.
- Coordinated admissions, discharges, and daily transitions with RNs, therapists, providers, and support staff.

PROJECTS

Chronic Care Access Improvement 📅 2026

A busy clinic revealed small delays that affected many patients. Supported a practical improvement effort focused on access, patient flow, care gap review, message routing, and follow up coordination for chronic care visits.

Specialty Referral Continuity Workflow 📅 2025

Referral paperwork can quietly stall care. Coordinated documentation, payer information, e-faxes, DME requests, and specialty follow up so patients moved more smoothly between primary and specialty services.

LEADERSHIP & AWARDS

- Recognized by clinic peers for dependable Spanish patient education and calm support during high volume visits.
- Selected to precept medical assistants on vaccine workflows, point of care testing, and in basket routing.
- Trusted by supervising clinicians for timely escalation of meaningful patient condition changes.

EDUCATION

Vocational Nursing Diploma

Concorde Career College 🎓 GPA: 4.0 📅 2019 📍 San Bernardino, California

Coursework: Vocational nursing principles, pharmacology, medical terminology, clinical procedures

CERTIFICATIONS

- California Vocational Nurse's License 📅 2019
- IV Therapy and Blood Withdrawal Certification 📅 2020
- Basic Life Support, American Heart Association 📅 2026
- Advanced Cardiovascular Life Support, American Heart Association 📅 2026
- California Driver's License 📅 2026

TECHNICAL SKILLS

- **Clinical Assessment:** Intake, vital signs, triage
- **Medication Administration:** Oral, subcutaneous, intramuscular
- **Injection Procedures:** Intradermal, subdermal, vaccines
- **IV Therapy:** Blood withdrawal, venipuncture, IV therapy
- **Point of Care Testing:** Specimen collection, testing, CGM downloads
- **Clinical Procedures:** EKG preparation, PAP support, colposcopy support
- **Wound Care:** Dressings, wound care, skin tests
- **Patient Systems:** MyChart activation, in basket, e-faxes
- **Referral Coordination:** Payer information, DME authorizations, specialty referrals
- **Clinical Documentation:** Chart review, medication records, patient messages
- **Care Education:** Discharge instructions, rehabilitation education, teach back
- **Quality Improvement:** Rapid Improvement Events, access, patient flow

PROFESSIONAL AFFILIATIONS

- California Licensed Vocational Nurses community, active professional participant.
- American Heart Association clinical education community, current BLS and ACLS holder.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST