

Sung Mathis

Maintenance Mechanic

☎ (518) 555-7316

✉ sung.mathis@example.com

🌐 linkedin.com/example/sungmathis

📍 Albany, NY 12207

STRENGTHS

- 🔧 **Practical Troubleshooting**
A pump or fixture rarely gives a complete answer at first. Checks manuals, conditions, and operation before choosing a repair.
- ♥ **Safe Equipment Service**
Tools stay controlled, work areas stay orderly, and equipment gets tested before service ends. That routine protects occupied facilities.
- 📌 **Clear Documentation**
Accurate logs make follow up easier for every shift. Records inspections, readings, repairs, and remaining needs as work closes.
- ♥ **Clinical Awareness**
Maintenance happens around patients and staff. Coordinates access thoughtfully, limits disruption, and keeps essential services moving.
- 🕒 **Flexible Response**
Schedules change in facility operations. Covers variable shifts, emergency needs, and affiliated locations without losing focus on safe work.

SKILLS

Mechanical aptitude

Troubleshooting Hand tools

Power tools

Preventive maintenance

Corrective maintenance

Basic electrical work

Plumbing maintenance

Equipment installation

Work records Safety compliance

Respiratory protection

Equipment testing

SUMMARY

Maintenance Mechanic with three years of experience supporting occupied healthcare and institutional facilities through preventive, corrective, casualty, and general building maintenance. Performs basic electrical, plumbing, and mechanical repairs, equipment installation, inspections, testing, troubleshooting, and replacement part service. Reads **operating instructions**, **manufacturer specifications**, equipment manuals, and non complex blueprints, then records completed work in computerized maintenance systems. Works carefully around patients, staff, machinery noise, electrical hazards, and changing operational needs. Holds an active **New York State driver's license**, OSHA 10 Hour General Industry certification, and **trade school** preparation in industrial maintenance technology. Comfortable with variable shifts, emergency coverage, respiratory protection, travel between assigned facilities, extended standing, physical dexterity, and lifting up to 50 pounds. Supports reliable facility operations through clean work areas, clear records, safe decisions, and practical follow through.

EXPERIENCE

Maintenance Mechanic

Hudson Valley Care Pavilion 📅 April 2025 - Present 📍 Albany, NY

Supports mechanical equipment, **building systems**, and facility assets across an occupied healthcare campus. Handles scheduled inspections, preventive service, corrective repairs, installations, equipment testing, emergency coverage, and computerized documentation. Works with clinical schedules, affiliated locations, safety procedures, and operational priorities so patient and staff services continue without avoidable disruption.

- Serviced pumps, motors, fixtures, doors, and utility components through manual checks and safe tool use.
- Installed **replacement parts**, tested **equipment** operation, and recorded completed service in computerized maintenance records.
- Followed inspection schedules for facility **machinery**, escalating specialized repairs before equipment affected essential operations.
- Read non complex **blueprints** and specifications for routine alterations, repairs, and equipment placement decisions.
- Supported emergency coverage and affiliated facility travel while following **respiratory protection** and safety procedures.
- Kept occupied work areas orderly during repairs, installations, inspections, and equipment cleaning assignments.

Facilities Maintenance Technician

Capital District Rehabilitation Center 📅 July 2024 - March 2025 📍 Troy, NY

Provided facility maintenance support within an occupied rehabilitation center, handling routine **mechanical**, plumbing, **electrical**, and building service requests. Completed scheduled inspections, equipment cleaning, fault diagnosis, approved repairs, parts replacement, work logging, and safe material handling while coordinating access around clinical activity.

- Completed scheduled equipment inspections, cleaning, readings, and **service records** in electronic **work logs**.
- Diagnosed equipment faults through **operating instructions**, condition checks, and targeted testing before approved repairs.
- Used drills, grinders, saws, wrenches, meters, and **hand tools** for facility installations and repairs.
- Replaced worn components, verified equipment function, and coordinated access around clinical schedules.
- Handled work requiring extended standing, walking, dexterity, and safe lifting of materials up to 50 pounds.
- Maintained clean work areas and followed health, safety, and hazard control procedures in occupied spaces.

Blueprint reading

Facility maintenance

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Maintenance Mechanic at Hudson Valley Care Pavilion (1.5 Years)

● Facilities Maintenance Technician at Capital District Rehabilitation Center (8 Months)

PROJECTS

Healthcare Equipment Reliability Program 📅 2025

Improved service continuity through scheduled inspections, equipment testing, replacement part installation, and clear computerized maintenance records across occupied care facilities.

Facility Service Records Improvement 📅 2024

Created a consistent approach for documenting readings, repairs, follow up needs, and completed maintenance across rehabilitation facility assets.

LEADERSHIP & AWARDS

- Recognized by clinical facility teams for dependable maintenance response in occupied care settings.
- Selected for OSHA 10 Hour General Industry training through industrial maintenance preparation.
- Trusted with emergency coverage, affiliated facility travel, and assignments supporting essential operations.

EDUCATION

Certificate in Industrial Maintenance Technology

Hudson Valley Community College 🎓 GPA: 3.5 📅 2024 📍 Troy, NY

Coursework: Mechanical systems, electrical maintenance, plumbing maintenance, equipment troubleshooting

High School Diploma

Albany High School 🎓 GPA: 3.5 📅 2023 📍 Albany, NY

Coursework: Mathematics, technical reading, workplace safety, applied science

CERTIFICATIONS

- Active New York State Driver's License 📅 2026
- OSHA 10 Hour General Industry 📅 2024

TECHNICAL SKILLS

- **Mechanical Systems:** Pumps, motors, machinery
- **Electrical Maintenance:** Basic electrical repair, meters, fixtures
- **Plumbing Maintenance:** Plumbing fixtures, piping, service checks
- **Building Maintenance:** Doors, facility assets, general repairs
- **Maintenance Methods:** Preventive maintenance, corrective maintenance, casualty maintenance
- **Equipment Service:** Assembly, installation, cleaning
- **Inspection and Testing:** Equipment inspection, operational checks, service testing
- **Technical References:** Operating instructions, manufacturer specifications, equipment manuals
- **Documentation Systems:** Computerized maintenance records, work logs, service records
- **Tools and Safety:** Hand tools, power tools, OSHA safety
- **Emergency Operations:** Emergency coverage, essential operations, shift support

PROFESSIONAL AFFILIATIONS

- Hudson Valley Community College, Industrial Maintenance Technology program.
- Healthcare facilities maintenance teams supporting safe, reliable patient services.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST