

Ethan Trujillo

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SUMMARY

Manufacturing Supervisor with five years of progressive manufacturing experience, including more than three years leading hourly production teams in schedule driven industrial environments. Coordinates **material flow**, labor deployment, production schedules, quality, safety, inventory visibility, records, and delivery performance across assembly, machining, finishing, and fabrication operations. Applies Heijunka scheduling, **visual management**, lean enterprise principles, Microsoft Excel, Microsoft Office, and electronic production systems to balance capacity with changing demand. Develops flexible teams through cross training, performance feedback, structured coaching, and qualification planning. Partners with quality, supply chain, engineering, purchasing, warehouse, and maintenance teams to resolve constraints and protect customer commitments. Holds a Bachelor of Business Administration in **Operations and Supply Chain Management** and APICS CPIM certification, with practical experience evaluating workflow data and identifying **automation opportunities**.

EXPERIENCE

Manufacturing Supervisor, Assembly Operations

June 2023 - Present

HarborPoint Components

Bristol, Connecticut

Leads **daily manufacturing operations** for 31 hourly employees across two assembly cells, owning labor balance, material flow, production sequencing, quality coordination, safety execution, employee development, inventory visibility, records, and delivery performance.

- Aligned 31 hourly employees, materials, and work sequencing across two assembly cells for shipment priorities.
- Implemented Heijunka boards that exposed constraints early and protected daily customer commitments during mixed model demand.
- Coordinated **first piece checks** and **quality containment** with engineering partners, protecting product conformance during production changes.
- Opened safety discussions before rotations, helping employees apply **standard work** during changing production assignments.
- Built **cross training** matrices and development plans, giving operators clearer paths toward additional qualifications.
- Reconciled inventory, labor capacity, and schedule status in **Microsoft Excel**, revealing practical automation opportunities.

Production Team Lead, Machining and Finishing

August 2021 - May 2023

Nutmeg Precision Products

Meriden, Connecticut

Coordinated a 16 person machining and finishing team, translating weekly requirements into daily priorities while maintaining work in process visibility, electronic records, staffing flexibility, quality escalation, and lean problem solving.

- Translated weekly requirements into daily priorities for a 16 person machining and finishing team.
- Maintained schedule, scrap, downtime, and **output records**, giving supervisors a consistent view of constraints.
- Used **visual management** to surface shortages, **quality** issues, and equipment concerns for partner action.
- Trained operators on standardized work and multiple tasks, improving staffing flexibility during absences and demand changes.
- Supported inventory cycle checks and **electronic processing** through accurate **Microsoft Excel** transaction tracking.
- Applied lean problem solving to queue issues, documenting countermeasures and sustaining revised work sequences.

Production Coordinator, Fabrication Operations

October 2020 - July 2021

Elm City Industrial Fabrication

Hamden, Connecticut

Supported fabrication operations through material readiness tracking, labor availability reporting, **production records**, inventory transactions, shortage coordination, safe material movement, and practical process improvement recommendations.

- Tracked material readiness, open orders, **labor** availability, and completion status for fabrication **schedules**.
- Prepared **Microsoft Excel** production and inventory reports, validating shop floor entries for planning decisions.
- Coordinated shortages and substitutions with purchasing and warehouse staff, protecting priority work.
- Maintained electronic transactions for completed operations, work in process movement, and material consumption.
- Mapped manual reporting steps and data handoffs, supporting practical automation improvement discussions.
- Reinforced housekeeping, **standard work**, quality checkpoints, and safe **material movement** during daily operations.

PROJECTS

Heijunka Scheduling and Visual Management 📅 2024

Introduced a more visible production planning rhythm across mixed model assembly work. Daily boards helped teams see priorities, constraints, staffing needs, and progress before commitments were at risk.

Flexible Workforce Qualification Matrix 📅 2023

Built a cross training structure that connected operator qualifications with daily labor needs. Clear development paths helped supervisors place capable employees where production demand required support.

LEADERSHIP & AWARDS

- Recognized by production leadership for dependable daily coordination across labor, material flow, quality, and delivery priorities.
- Selected for APICS CPIM certification support after demonstrating strong planning, inventory, and production control judgment.
- Trusted by peers as a practical resource for visual management, electronic records, and lean workflow questions.

EDUCATION

Bachelor's Degree in Business Administration
Central Connecticut State University GPA: 3.5
Coursework: Operations management, supply chain management, production planning, business analytics

2020
New Britain, Connecticut

CERTIFICATIONS

- APICS Certified in Planning and Inventory Management 📅 2024
- Lean Enterprise Practices Training 📅 2023

TECHNICAL SKILLS

- **Production Planning:** Heijunka, production scheduling, capacity balancing
- **Visual Management:** Visual boards, daily status tracking, constraint display
- **Lean Manufacturing:** Lean enterprise, standard work, continuous improvement
- **Material Management:** Material flow, inventory tracking, material readiness
- **Workforce Development:** Cross training, qualification matrices, performance reviews
- **Quality Operations:** First piece checks, quality containment, corrective follow up
- **Safety Operations:** Safety discussions, safe material movement, housekeeping
- **Microsoft Applications:** Microsoft Excel, Microsoft Office, electronic processing
- **Production Records:** Schedule records, output records, downtime records
- **Supply Chain Operations:** Supply chain coordination, purchasing coordination, warehouse coordination
- **Manufacturing Systems:** MSS mainframe, PHconnect, production systems
- **Automation Analysis:** Workflow analysis, reporting automation, data handoffs

SKILLS

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|-----------------------------|-------------------------|----------------------|---------------------------|
| • Manufacturing Supervision | • Production Scheduling | • Employee Safety | • Electronic Processing |
| • Heijunka | • Material Flow | • Inventory Tracking | • Continuous Improvement |
| • Lean Enterprise | • Workforce Development | • Microsoft Excel | • Supply Chain Management |
| • Visual Management | • Product Quality | • Microsoft Office | |

PROFESSIONAL AFFILIATIONS

- APICS professional community member, connected to planning, inventory, and supply chain practice.
- Manufacturing operations peer network participant, sharing practical ideas for safety, quality, scheduling, and workforce development.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST