

Tyler Howard

Senior Material Handler

📞 (260) 555-1847 ✉️ tyler.howard@example.com

🌐 linkedin.com/example/tylerhoward 📍 Fort Wayne, IN 46805

STRENGTHS

- ♥️ **Safety Focus**
Pre use checks and hazard awareness guided fork truck work, and teammates relied on steady judgment during busy transfers.
- ✓ **Inventory Control**
Physical counts and SAP reviews helped resolve discrepancies, and accurate records kept active orders moving without confusion.
- 👥 **Team Coverage**
Cross training across receiving, picking, and shipping provided practical coverage when volume shifted during a demanding shift.
- 🎓 **Training Support**
New team members received clear guidance on scanning and equipment use, building confidence through patient hands on instruction.
- 🚚 **Shipment Preparation**
Careful packaging, labels, tags, and staging protected components and gave carriers a cleaner, more dependable pickup process.

SKILLS

SAP Shipping and receiving
Material handling
Inventory accuracy Order picking
Tagging Packaging
Shipment preparation
Fork truck operation Truck loading
Cycle counts Computer systems
PQVC metrics Safety procedures
Cross training

SUMMARY

Material handling and shipping professional with six years of experience supporting warehouse operations, receiving, **inventory accuracy**, **production logistics**, and outbound fulfillment. Skilled in SAP transactions, **powered industrial truck operation**, order picking, **truck loading and unloading**, component packaging, labeling, tagging, and shipment preparation. Maintains accurate material identification and dependable flow across receiving, storage, production, and shipping areas. Brings a consistent safety focus to fast paced second shift operations, including equipment inspections, hazard awareness, and established material movement procedures. Resolves routine inventory discrepancies through physical verification, system review, and clear escalation. Supports PQVC goals, cross trains across assignments, and guides new team members through safe standard work. Known for reliable attendance, respectful communication, computer proficiency, and steady coordination with production, warehouse, and transportation partners.

EXPERIENCE

Senior Material Handler

Summit Motion Products 📅 July 2024 to Present 📍 Fort Wayne, IN

Lead daily material flow for production work cells and outbound orders, coordinating SAP records, powered industrial truck activity, shipment staging, safety practices, and team training. Support dependable production logistics through accurate system transactions, physical verification, and clear shift communication.

- Coordinated **SAP** material movements across work cells, improving shipment readiness and production visibility.
- Replenished production lines with **powered industrial trucks** after completing pre use equipment checks.
- Resolved inventory discrepancies through physical counts and SAP review, protecting active production orders.
- Prepared labeled component shipments with protective **packaging**, order verification, and organized staging.
- Tracked PQVC **quality**, velocity, and delivery indicators during shift handoffs and issue reviews.
- Trained new material handlers on scanning, **SAP transactions**, **loading** practices, and safe equipment operation

Material Handler

North Ridge Industrial Supply 📅 March 2022 to June 2024 📍 New Haven, IN

Supported manufacturing customers through **picking**, receiving, shipping, inventory control, and cross coverage across changing **warehouse** volumes. Managed material identification, SAP transactions, truck activity, packaging, cycle count support, and safe order progression across active work areas.

- Picked component orders by identifier and quantity, supporting accurate manufacturing customer fulfillment.
- Loaded and unloaded trucks with fork trucks while protecting components in organized staging lanes.
- Recorded receipts, transfers, and shipments in SAP, giving operations timely material status.
- Investigated short **inventory** through location checks, transaction review, and cycle count support.
- Built **shipment** ready pallets with suitable packaging, labels, and documentation for varied components.
- Provided **receiving**, picking, and **shipping** coverage during volume changes without compromising safe work practices

LANGUAGES

English	Native
Spanish	Intermediate

MY CAREER

0
MONTHS

Warehouse Associate

Lakeview Parts Distribution 📅 October 2020 to February 2022 📍 Auburn, IN

- Supported receiving and order fulfillment within an industrial parts warehouse, building foundational experience in computer transactions, material identification, fork truck operation, storage organization, picking, packing, and cross functional coverage. Maintained orderly work areas while learning multiple warehouse assignments.
- Unloaded deliveries, verified material identifiers, and routed parts into assigned storage locations.
 - Recorded material movements in **warehouse computer systems**, building disciplined transaction habits for SAP.
 - Picked and tagged parts to requested quantities before secondary verification and outbound staging.
 - Moved pallets with fork trucks after site training and daily equipment inspection requirements.
 - Organized storage and staging areas, supporting faster searches and accurate **cycle counts**.
 - Covered **receiving**, replenishment, picking, and packing assignments as operational demand shifted

PROJECTS

SAP Inventory Accuracy Improvement 📅 2024

Supported a practical inventory accuracy initiative by comparing physical material, SAP records, locations, and order requirements. Resolved routine discrepancies through documented checks and clear escalation.

Second Shift Shipment Readiness 📅 2023

Improved second shift shipment flow through organized staging, component packaging, labeling, order verification, and carrier preparation. Supported dependable departures across changing order volumes.

LEADERSHIP & AWARDS

- Recognized by warehouse leadership for dependable material flow support during production and shipping changes.
- Selected to train new material handlers on SAP transactions, safe equipment operation, and established work practices.
- Trusted during shift handoffs to surface recurring material flow issues and support practical solutions.

EDUCATION

High School Diploma

Northrop High School 🎓 GPA: 3.5 📅 2019 📍 Fort Wayne, IN

Coursework: Computer applications, mathematics, workplace safety, industrial operations

CERTIFICATIONS

- Powered Industrial Truck Operator Training 📅 2026
- OSHA 10 Hour General Industry 📅 2025

TECHNICAL SKILLS

- **SAP Transactions:** Inventory movements, Receiving records, Shipment confirmations
- **Shipping Operations:** Shipment preparation, Carrier staging, Order verification
- **Receiving Operations:** Truck unloading, Material identification, Receipt processing
- **Material Movement:** Powered industrial trucks, Fork trucks, Pallet movement
- **Inventory Control:** Inventory accuracy, Cycle counts, Location checks
- **Warehouse Systems:** SAP, Warehouse computer systems, Scanning
- **Packaging Processes:** Component packaging, Protective materials, Pallet preparation
- **Material Identification:** Labels, Tags, Item identifiers
- **Production Logistics:** Line replenishment, Work cell support, Production staging
- **Performance Metrics:** PQVC, Quality tracking, Delivery tracking
- **Safety Practices:** Equipment inspections, Hazard awareness, Safe operating procedures

- **Training Methods:** Cross training, New hire training, Standard work

PROFESSIONAL AFFILIATIONS

- Production and warehouse teams, supporting respectful communication and dependable material handoffs.
- Shipping and receiving partners, coordinating accurate identification, staging, and order progression.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST