

Ava McCoy

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SUMMARY

Multilingual Learner Teacher with eight years of secondary education experience supporting English learners in culturally, racially, and economically diverse urban school communities. Holds a valid **Washington State Teaching Certificate** with an **English as a Second Language Endorsement**, plus current First Aid, CPR, and AED certification. Creates standards aligned lessons that connect **language development** with grade level academic content for bilingual, at risk, special needs, multi level, and mainstreamed learners. Uses formative assessment, educational data, student work, and progress records to adjust instruction and communicate clearly with families. Builds safe classrooms through predictable procedures, restorative conversations, fair discipline, and student support referrals. Collaborates with teachers, counselors, special education staff, administrators, and paraeducators to strengthen mainstream course access and **student well being**.

EXPERIENCE

Multilingual Learner Teacher

August 2023 - Present

Harbor View Secondary Academy

Tacoma, WA

Lead secondary multilingual learner instruction across varied proficiency levels, coordinating standards aligned curriculum, family communication, student support, and classroom personnel. Connect language development with grade level content while partnering with teachers, counselors, special education staff, and administrators.

- Pair grade level objectives with **language development** tasks for mixed proficiency secondary learners.
- Build differentiated lesson sequences from language profiles, standards, and formative assessment evidence.
- Use restorative conversations and predictable routines to support safe, consistent classroom participation.
- Translate student work and assessment findings into progress records and family conferences.
- Coordinate mainstream course access with content teachers, counselors, special education staff, and families.
- Direct paraeducator activities and contribute to instructional leadership and professional learning **committees**.

English Language Development Teacher

August 2021 - July 2023

Rainier City High School

Federal Way, WA

Taught multi level English language development classes in an urban secondary setting, preparing multilingual learners for mainstream coursework. Combined assessment, family partnership, behavior systems, and collaborative planning to address attendance, academic risk, and course transitions.

- Teach multi level **language development** classes for students from varied linguistic backgrounds.
- Create standards aligned units with vocabulary, **reading** strategies, discussion, and **writing** practice.
- Use common assessments and work samples for instructional decisions and administrative reporting.
- Apply consistent behavior expectations and fair interventions while preserving positive student relationships.
- Conduct accessible family conferences about attendance, progress, risk, and course transitions.
- Guide **paraeducators** during small groups and share resources across multilingual learner supports.

ESL Teacher

August 2019 - July 2021

Soundside Public Charter School

Kent, WA

Provided adolescent English language instruction alongside core academic coursework in a diverse secondary program. Adapted materials, monitored progress, supported content teachers, communicated with families, and applied professional learning in instruction, behavior management, safety, and culturally responsive practice.

- Provide ESL instruction for adolescents completing core coursework while developing English proficiency.
- Adapt reading, writing, speaking, and listening tasks for multiple proficiency levels.
- Monitor achievement through quizzes, performance tasks, writing samples, and language evidence.
- Scaffold assignments with classroom teachers so learners demonstrate content knowledge.
- Communicate progress, expectations, and supports with parents through culturally responsive practices.
- Apply professional learning in **instructional methods**, **behavior management**, safety, and responsive teaching.

Bilingual Education Instructional Assistant

August 2018 - July 2019

Evergreen Learning Center

Auburn, WA

Supported secondary bilingual and multilingual learners during instruction, small group practice, and transitions into general education coursework. Worked under certificated teacher direction while preparing materials, recording observations, reinforcing safety procedures, and building constructive relationships across the school community.

- Support **bilingual learners** during instruction, small group practice, and general education transitions.
- Reinforce guided reading, vocabulary, conversation, and **organization** activities for learning goals.
- Record observations and work completion for supervising teachers and progress discussions.

- Apply behavior and safety procedures, redirecting students and referring concerns appropriately.
- Prepare **instructional materials** and organize resources with classroom **computers** and software.
- Build constructive relationships with students, families, teachers, and administrators.

PROJECTS

Mainstream Course Transition Support 📅 2024

A student arrived hesitant to enter a general education course. Coordinated language scaffolds, family communication, and teacher planning that supported a confident transition into mainstream coursework.

Family Progress Communication System 📅 2023

Progress conversations became clearer when assessment evidence, classroom work, and language goals appeared together. Organized conference information for accessible communication with families and support teams.

LEADERSHIP & AWARDS

- Instructional Leadership Team member, Harbor View Secondary Academy, 2024 to Present.
- Family Engagement Committee member, Harbor View Secondary Academy, 2023 to Present.
- Recognized contributor to collaborative multilingual learner planning and equitable student access.

EDUCATION

Bachelor's Degree in Education

2018

Pacific Lutheran University GPA: 0

Tacoma, WA

Coursework: Secondary education, English language development, instructional methods, classroom management

CERTIFICATIONS

- Washington State Teaching Certificate 📅 2019
- English as a Second Language Endorsement, Washington 📅 2019
- Adult and Pediatric First Aid, CPR, and AED 📅 2026

TECHNICAL SKILLS

- **Instructional Design:** Lesson planning, differentiated instruction, learning objectives
- **Language Development:** ESL, English language development, bilingual education
- **Assessment Systems:** Formative assessment, common assessments, performance tasks
- **Student Data:** Progress monitoring, educational data, student work analysis
- **Classroom Management:** Behavior management, restorative conversations, fair discipline
- **Student Support:** At risk support, special needs support, student referrals
- **Family Communication:** Family conferences, parent communication, guardian communication
- **Curriculum Alignment:** Academic standards, grade level content, mainstream coursework
- **Instructional Technology:** Classroom computers, educational software, digital resources
- **Safety Practices:** Student safety, First Aid, CPR, AED
- **School Collaboration:** Committee service, professional development, collaborative planning
- **Classroom Staffing:** Paraeducator direction, classroom support, small group instruction

SKILLS

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|------------------------|--------------------------------|-----------------------------------|----------------------------------|
| • Lesson Planning | • Educational Data | • Bilingual Student Support | • Culturally Responsive Teaching |
| • Student Safety | • English Language Development | • Paraeducator Direction | • Student Progress Monitoring |
| • Family Communication | • Secondary Education | • Mainstream Classroom Transition | • Differentiated Instruction |
| • Behavior Management | • Formative Assessment | • At Risk Student Support | |

PROFESSIONAL AFFILIATIONS

- Multilingual Learner Instructional Leadership Team, Harbor View Secondary Academy.
- Family Engagement Committee, Harbor View Secondary Academy.

LANGUAGES

- English (Native)
- Spanish (Proficient)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST