



Valentina Carey

Oracle Business Analyst

☎ (919) 555-6217 ✉ valentina.carey@example.com

🌐 linkedin.com/example/valentinacarey 📍 Raleigh, NC 27606

SUMMARY

Oracle Business Analyst with eight years of experience translating operational needs into sustainable enterprise application, integration, reporting, and process solutions. Leads requirements discovery, workflow mapping, system analysis, project planning, budgets, vendor evaluation, data migration, testing, upgrades, and adoption across concurrent initiatives. Hands on work with **Oracle Fusion Cloud ERP**, HCM, and SCM, **Oracle Utilities Cloud**, NaviLine, Salesforce, Box, Microsoft applications, relational databases, SQL, and **business intelligence** supports practical decisions and reliable service delivery. Partners with users, technical teams, vendors, municipalities, and outside agencies to clarify needs, resolve application issues, and build maintainable solutions. PMP, Six Sigma, **Oracle Fusion Cloud**, and CJIS credentials support disciplined delivery. Brings clear documentation, role based training, and steady stakeholder communication that can help public service teams improve systems, reporting, and user outcomes.

EXPERIENCE

Senior Oracle Business Analyst

Blue Ridge Civic Technologies 📅 January 2024 - Present 📍 Raleigh, NC

Leads enterprise analysis and delivery for finance, procurement, human resources, and service workflows. Owns concurrent Oracle Fusion Cloud initiatives from discovery through adoption, coordinating business owners, technical teams, vendors, budgets, risks, testing, reporting, and support.

- Converted stakeholder interviews into **Oracle Fusion Cloud** requirements and process maps for finance and procurement.
- Directed concurrent **project plans**, budgets, resources, **milestones**, risks, and executive status reporting across initiatives.
- Coordinated configuration, **legacy data migration**, **regression testing**, and user acceptance testing with vendors and business owners.
- Built SQL and business intelligence reports that exposed workflow bottlenecks and clarified **key performance indicators**.
- Evaluated RFP responses, demonstrations, technical fit, and vendor deliverables for enterprise application procurement.
- Resolved application issues and trained users, leaving documented procedures that supported continued system maintenance.

Oracle Applications Business Analyst

Triangle Enterprise Systems 📅 June 2021 - December 2023 📍 Greensboro, NC

Supported Oracle Fusion Cloud ERP and SCM application delivery across requirements, configuration, **upgrades**, integrations, data conversion, testing, reporting, and training. Connected business users, vendors, and technical teams during releases and adoption efforts.

- Mapped user workflows into **Oracle Fusion Cloud ERP** and SCM requirements and configuration recommendations.
- Coordinated upgrade **schedules**, regression tests, user acceptance tests, issue logs, and release readiness activities.
- Created **SQL** extracts and **business intelligence** reports for reconciliations, workload measures, and service indicators.
- Validated migrated records during legacy conversion, clarifying ownership across vendors, technical teams, and business users.
- Compared **software** options and existing capabilities, recommending reusable integrations when established platforms met requirements.
- Created user guides and delivered role based training that improved adoption after application releases.

Business Systems Analyst

Crescent Digital Services 📅 July 2018 - May 2021 📍 Winston-Salem, NC

STRENGTHS

- 🗨 **Requirements Discovery**
User interviews became clear requirements, process maps, and decisions that gave delivery teams shared direction.
- 📅 **Project Delivery**
Concurrent plans stayed visible through schedules, budgets, risks, and milestones, helping stakeholders act with confidence.
- 📊 **Data Analysis**
SQL investigations connected operational questions with reliable reports, and colleagues sought help when records disagreed.
- 👥 **User Enablement**
Role based guides and training made releases easier to adopt, with support questions becoming more practical.
- 🔧 **Vendor Coordination**
RFP reviews, demonstrations, and deliverable tracking kept technology decisions grounded in business needs and service outcomes.

SKILLS

Business analysis

Requirements analysis

Project management

System analysis

Business intelligence SQL

Vendor management

System integration Data migration

Regression testing

User acceptance testing

RFP evaluation Process mapping

Application support User training

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Senior Oracle Business Analyst at Blue Ridge Civic Technologies (2.8 Years)

● Oracle Applications Business Analyst at Triangle Enterprise Systems (2.5 Years)

● Business Systems Analyst at Crescent Digital Services (2.8 Years)

Analyzed client service and web based applications across business units, supporting requirements, relational data, integrations, vendor coordination, implementation, incident resolution, reporting, and user enablement. Balanced competing priorities through clear plans and practical technical documentation.

- Produced requirements, process diagrams, acceptance criteria, and technical documentation for web based applications.
- Coordinated software plans, schedules, resource estimates, milestones, and stakeholder **updates** across competing priorities.
- Queried **relational databases** to investigate discrepancies, validate application behavior, and produce operational reports.
- Supported **Salesforce, Box**, Microsoft applications, and integrations by tracking incidents through verified resolution.
- Coordinated vendor demonstrations, testing activities, implementation tasks, and upgrades for new software solutions.
- Developed training materials and facilitated user sessions linking features with daily workflows and support procedures.

PROJECTS

Municipal Application Integration Program 📅 2024

Delivered a coordinated application integration program covering requirements, configuration, legacy data migration, regression testing, user acceptance testing, reporting, vendor coordination, and adoption planning across public service workflows.

Enterprise Reporting and Data Quality Initiative 📅 2023

Built SQL based reporting and data validation practices for finance and operations teams, improving reconciliation visibility, issue investigation, performance indicators, and decision support across relational systems.

LEADERSHIP & AWARDS

- Project Management Professional recognition, maintained current credential through 2026.
- Six Sigma Green Belt achievement, applying process improvement methods across application delivery work.
- Leadership recognition for coordinating users, vendors, and technical teams through complex releases.

EDUCATION

Bachelor's Degree in Information Systems

University of North Carolina at Greensboro 🎓 GPA: 3.8 📅 2018 📍 Greensboro, NC

Coursework: *Systems analysis, database management, project management, business intelligence*

CERTIFICATIONS

- Project Management Professional 📅 2026
- Six Sigma Green Belt 📅 2022
- Oracle Fusion Cloud Applications ERP Process Essentials 📅 2025
- Oracle Applications Implementation Professional, Financials 📅 2025
- CJIS Security Awareness Certification 📅 2026

TECHNICAL SKILLS

- **Oracle Applications:** Oracle Fusion Cloud ERP, Oracle Fusion Cloud HCM, Oracle Fusion Cloud SCM
- **Oracle Utilities:** Oracle Utilities Cloud, NaviLine, AS400
- **Business Applications:** Salesforce, Box, Microsoft 365
- **Service Management:** ServiceNow, issue tracking, incident management
- **Data Analysis:** SQL, relational databases, data extracts
- **Business Intelligence:** KPI reporting, specialized reporting, dashboard analysis

- **Project Management:** Project plans, milestone tracking, budget management
- **Testing Practices:** Regression testing, user acceptance testing, release readiness
- **Data Migration:** Legacy data conversion, migrated record validation, data reconciliation
- **Procurement Tools:** RFP authoring, vendor response evaluation, bid recommendations
- **Systems Analysis:** Workflow mapping, requirements analysis, application design
- **Documentation Tools:** Technical reports, user guides, training manuals

PROFESSIONAL AFFILIATIONS

- Project Management Institute member, participating in professional project delivery practice.
- Oracle user community participant, sharing application support and implementation knowledge.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST