



Samuel Nair

Production Supervisor

☎ (732) 555-2946 ✉ samuel.nair@example.com

🌐 linkedin.com/example/samuelnair 📍 Edison, NJ 08817

STRENGTHS

- 👤 **Floor Leadership**
When priorities shifted mid shift, reassigned people quickly and kept customer commitments visible for every work area.
- 📅 **Production Scheduling**
Balanced route demand, staffing, inventory, and equipment capacity so teams could protect scheduled output.
- ✅ **Quality Control**
Used audits and corrective coaching to catch linen defects early, giving operators clearer standards and customers steadier service.
- ♥️ **Safety Coaching**
Regular floor observations turned OSHA expectations into practical habits, and associates knew concerns would receive follow up.
- 🔗 **Inventory Accountability**
Tracing clean returns and load out discrepancies revealed handling points, helping teams protect product availability.

SKILLS

Production supervision

Plant management

Warehouse management

Healthcare linen processing

Production scheduling

Quality Assurance Product control

OSHA compliance

Inventory control

Workflow balancing

Associate engagement

Customer service Excel

SUMMARY

Production supervisor with eight years of plant and warehouse operations experience, including **healthcare linen processing** and high volume service environments. Leads frontline associates across sorting, finishing, packing, staging, and load out while balancing staffing, workflow, equipment capacity, **production standards**, and customer requirements. Builds practical schedules, maintains quality assurance checks, audits clean returns, controls product movement, and resolves issues before they affect service. Uses Excel and **general PC applications** for staffing plans, output tracking, quality records, inventory accountability, and shift reporting. Applies **OSHA aligned safety practices** through floor observations, coaching, incident follow up, and clear expectations. Communicates directly with associates, team leads, distribution partners, and customer service teams, supporting reliable delivery, respectful engagement, and consistent performance.

EXPERIENCE

Production Supervisor, Healthcare Linen Operations

Garden State Healthcare Textiles 📅 March 2023 - Present 📍 Newark, New Jersey

Leads a healthcare linen production shift across sorting, finishing, packing, and load out. Owns staffing decisions, daily schedules, quality controls, product accountability, safety follow up, and associate engagement for dependable customer service.

- Aligned sorting, finishing, packing, and load out staffing with daily healthcare **customer requirements**.
- Built schedules from route demand, inventory, **equipment capacity**, and staffing, protecting required shift output.
- Maintained linen and finished cart quality checks, using corrective coaching to prevent recurring defects.
- Traced **product loss** through **clean return audits** and load out controls, improving handling accountability.
- Conducted OSHA aligned floor observations and follow up across machinery, material movement, and associate practices.
- Coached team leads and **Production Associates** through start of shift communication and **performance expectations**.

Assistant Production Supervisor, Linen Processing

Metro Linen Processing 📅 January 2021 - February 2023 📍 Paterson, New Jersey

Coordinated multiple production areas in a commercial laundry plant, converting volume forecasts and route deadlines into labor assignments. Supported **quality assurance**, **product controls**, safety training, Excel reporting, and reliable healthcare order fulfillment.

- Translated volume forecasts and route deadlines into practical labor and machine assignments.
- Moved associates between work centers when demand changed, keeping priority healthcare orders on schedule.
- Audited finished goods and packaging, correcting process causes before subsequent production batches.
- Strengthened cart staging, clean return, and **load out** verification routines for better inventory visibility.
- Supported OSHA inspections, incident follow up, and recurring training focused on safe material handling.
- Used **Excel** trackers for **staffing**, output, quality exceptions, and shift handoff reporting.

Warehouse Team Lead, Distribution Operations

TriCounty Distribution Services 📅 May 2019 - December 2020 📍 Secaucus, New Jersey

PC applications

Oral communication

LANGUAGES

English

Native

Spanish

Intermediate

MY CAREER



● Production Supervisor, Healthcare Linen Operations at Garden State Healthcare Textiles (3.5 Years)

● Assistant Production Supervisor, Linen Processing at Metro Linen Processing (2.1 Years)

● Warehouse Team Lead, Distribution Operations at TriCounty Distribution Services (1.6 Years)

● Warehouse Associate, Inventory Operations at Liberty Supply Operations (10 Months)

Led warehouse associates across receiving, staging, picking, and outbound loading for time sensitive service accounts. Managed labor sequencing, shipment accuracy, safety training, inventory investigations, shift communication, and operational handoffs.

- Led receiving, staging, picking, and outbound loading assignments for time sensitive service accounts.
- Sequenced labor around shipping cutoffs and order volume, escalating capacity constraints early.
- Introduced load verification and staging checks, improving handoff accuracy for delivery teams.
- Trained associates on safe material movement, housekeeping, scanning practices, and standard work.
- Investigated inventory variances through transaction records and physical locations, documenting corrective actions.
- Maintained Excel logs and **communication** boards covering staffing, output, exceptions, and safety items.

Warehouse Associate, Inventory Operations

Liberty Supply Operations 📅 June 2018 - April 2019 📍 Elizabeth, New Jersey

Performed receiving, picking, staging, cycle counting, and loading in a high volume warehouse. Built foundational skill in inventory accuracy, safe material movement, **general PC applications**, **customer service** communication, and shift execution.

- Executed receiving, picking, staging, and loading tasks against documented accuracy and safety standards.
- Verified quantities and locations against system records, reporting discrepancies for timely inventory correction.
- Supported cycle counts and organized staging areas for priority outbound orders.
- Followed safe lifting, equipment zone, and housekeeping procedures during daily warehouse operations.
- Used PC applications for inventory lookup, work queues, and routine shift reporting.
- Earned expanded floor assignments through accurate work, dependable attendance, and clear communication.

PROJECTS

Healthcare Linen Quality Control Program 📅 2024

Created a practical quality control framework for processed linen, finished carts, clean return audits, and load out verification. Clear checks helped connect production standards with customer service needs and consistent delivery.

Production Scheduling and Shift Handoff System 📅 2023

Built an Excel based scheduling and handoff approach that connected route demand, staffing, inventory, equipment capacity, output, and open issues. Managers gained a clearer view of priorities across each shift.

LEADERSHIP & AWARDS

- Recognized by plant leadership for dependable healthcare linen shift execution and visible floor supervision.
- Selected to coach team leads and Production Associates on quality standards, safety expectations, and daily workflow.
- Earned expanded warehouse responsibilities through accurate work, reliable attendance, and strong communication with service teams.

EDUCATION

Bachelor's Degree in Operations Management

Kean University 🎓 GPA: 0 📅 2018 📍 Union, New Jersey

Coursework: Production planning, supply chain management, quality management, organizational leadership

CERTIFICATIONS

- OSHA 30 Hour General Industry 📅 2024

- Excel for Operations Reporting 📅 2023

TECHNICAL SKILLS

- **Production Operations:** Production standards, shift execution, workflow balancing
- **Scheduling Tools:** Excel, staffing plans, production calendars
- **Quality Assurance:** Quality audits, defect tracking, corrective coaching
- **Inventory Control:** Clean return audits, product tracking, cycle counts
- **Load Out Operations:** Cart staging, load out verification, route preparation
- **Safety Compliance:** OSHA, safety observations, incident follow up
- **Warehouse Systems:** Inventory lookup, work queues, transaction records
- **Healthcare Textiles:** Linen processing, finished carts, healthcare orders
- **Communication Tools:** Shift handoff reports, communication boards, PC applications
- **Leadership Practices:** Associate coaching, team lead development, performance expectations

PROFESSIONAL AFFILIATIONS

- Healthcare textile operations professional focused on clean processing, safe work, product accountability, and reliable customer delivery.
- Operations Management graduate committed to respectful supervision, practical coaching, and steady improvement across production teams.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST