



Clara Strickland

Public Works Operations Supervisor, Channel Restoration

☎ (512) 555-2864 ✉ clara.strickland@example.com

🌐 linkedin.com/example/clarastrickland 📍 Round Rock, TX 78664

SUMMARY

Public works field operations supervisor with 10 years of experience supporting **municipal maintenance** and **construction** across **drainage** channels, streets, sidewalks, ditches, vegetation, traffic signs, cleaning, and public infrastructure. Six years of crew leadership and supervisory responsibility include scheduling, personnel development, equipment readiness, inventory control, construction quality review, safety investigations, and public service coordination. Interprets blueprints and engineering grades, applies technical civil engineering principles, and verifies work against construction specifications, **service level agreements**, ordinances, safety procedures, and operating standards. Uses SAP, Lagan, CRM, personal computers, field equipment, and two way radios to organize resources and document operations. Clear communication with residents, businesses, utilities, agencies, and field teams supports safe, timely work and dependable service.

EXPERIENCE

Public Works Operations Supervisor, Municipal Field Services

Hill Country Infrastructure Services 📅 January 2023 - Present 📍 Round Rock, TX

Direct municipal field operations for drainage channel restoration, streets, sidewalks, vegetation, and related infrastructure. Lead personnel planning, quality review, safety response, equipment readiness, and public service coordination across changing field conditions.

- Directed crews through **channel restoration**, drainage, streets, sidewalks, vegetation, and **traffic control** assignments.
- Scheduled weekly work around service agreements, weather, equipment availability, and construction requirements.
- Inspected completed work against blueprints, **engineering grades**, specifications, **safety procedures**, and quality standards.
- Supervised hiring, onboarding, training, evaluations, counseling, and corrective actions for field personnel.
- Coordinated utilities, **residents**, businesses, and agencies around access concerns and field conflicts.
- Investigated injury, illness, and **property damage** incidents, then documented corrective safety measures.

Field Maintenance Supervisor, Public Infrastructure

Bluebonnet Civil Maintenance 📅 March 2020 - December 2022 📍 Pflugerville, TX

Supervised multiple crews completing street repair, drainage, ditch, sidewalk, traffic sign, and vegetation work. Managed daily planning, records, **equipment service**, materials, customer requests, training, and operational reporting through SAP, Lagan, and CRM.

- Supervised street repair, drainage, **ditch**, sidewalk, sign, cleaning, and vegetation maintenance crews.
- Reviewed drawings, grades, materials, traffic controls, tools, and safety plans before mobilization.
- Inspected equipment and **materials**, initiated requisitions, and coordinated service repairs before assignments.
- Maintained personnel, supply, material, **inventory**, and **cost records** in SAP systems.
- Converted Lagan and CRM requests from residents into documented field assignments and resolutions.
- Delivered training on **safe work practices**, specifications, equipment use, and quality expectations.

Crew Lead, Drainage and Streets

Limestone Public Infrastructure 📅 June 2017 - February 2020 📍 Cedar Park, TX

Led daily drainage and streets work while supporting sidewalk, ditch, vegetation, utility coordination, special event logistics, and field documentation. Guided safe execution, checked resources, communicated with partners, and prepared crews for changing site conditions.

STRENGTHS

- 👥 **Field Leadership**
Crew leads often brought difficult site decisions forward, and practical direction kept work moving safely.
- ♥ **Public Service**
Resident concerns became clear assignments, with follow through that helped build trust at active sites.
- ♥ **Safety Judgment**
After incident reviews, focused coaching helped crews carry safer habits into daily work.
- ⚙️ **Resource Planning**
Equipment checks and supply reviews gave crews what they needed before field delays appeared.
- 🔧 **Technical Review**
Blueprint details and engineering grades became field guidance that supported accurate construction quality.

SKILLS

Supervision Training Scheduling

Blueprint Reading

Engineering Grades

Safety Practices Customer Service

SAP Lagan CRM

Inventory Control

Equipment Inspection

Personnel Management

Public Works Operations

Special Events Logistics

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



- Public Works Operations Supervisor, Municipal Field Services at Hill Country Infrastructure Services (3.8 Years)
- Field Maintenance Supervisor, Public Infrastructure at Bluebonnet Civil Maintenance (2.8 Years)
- Crew Lead, Drainage and Streets at Limestone Public Infrastructure (2.7 Years)
- Public Works Maintenance Technician, Field Operations at Prairie Works Maintenance (1.6 Years)

- Assigned daily **drainage**, street, sidewalk, ditch, and vegetation tasks across active work sites.
- Used **blueprints** and grade information to guide elevations, flow, materials, and work limits.
- Checked tools, vehicles, and materials before deployment, reporting unsafe conditions and service needs.
- Coordinated utility representatives and adjacent crews around underground and overhead infrastructure conflicts.
- Recorded completed work, material usage, equipment needs, and service requests through computer systems.
- Supported event **logistics** through temporary resources, access **planning**, cleanup, and restoration coordination.

Public Works Maintenance Technician, Field Operations

Prairie Works Maintenance 📅 October 2015 - May 2017 📍 Georgetown, TX

Performed foundational public works maintenance across streets, drainage, sidewalks, ditches, and vegetation. Supported equipment checks, inventory, site setup, cleanup, customer **communication**, traffic awareness, and safe work near demanding outdoor hazards.

- Performed street, **drainage**, sidewalk, ditch, and vegetation maintenance using **field equipment**.
- Followed **construction** details and **safety procedures** near traffic, utilities, wet surfaces, and dust.
- Completed equipment checks and reported repair needs before tools entered active service.
- Supported material loading, inventory counts, site setup, cleanup, and field restoration activities.
- Communicated with residents and businesses, routing complex service concerns to supervisors.
- Applied practical knowledge of **traffic control**, drainage behavior, materials, hazards, and public service.

PROJECTS

Municipal Channel Restoration Program 📅 2024

A blocked channel can turn a routine storm into a public concern. Coordinated field priorities, inspections, vegetation removal, access planning, and quality checks across restoration work while keeping residents and partner crews informed.

Field Equipment Readiness Initiative 📅 2022

Small equipment delays can disrupt a full day of crew work. Organized inspections, inventory review, service requests, and repair coordination so teams started assignments with dependable tools and materials.

LEADERSHIP & AWARDS

- Recognized for dependable supervision across drainage, streets, sidewalk, and vegetation operations.
- Selected for crew leadership based on clear field communication and sound safety judgment.
- Trusted to coordinate public requests, utility conflicts, and special event restoration work.

EDUCATION

High School Diploma

Georgetown High School 🎓 GPA: 4.0 📅 2015 📍 Georgetown, TX

Coursework: *Construction safety, technical drawing, mathematics, environmental science*

CERTIFICATIONS

- Texas Commercial Class B Driver's License with required endorsements 📅 2022
- OSHA 10 Hour Construction Safety 📅 2021
- Texas Class C Driver's License 📅 2015

TECHNICAL SKILLS

- **Public Works Systems:** SAP, Lagan, CRM
- **Field Communications:** Two Way Radios, Personal Computers, Mobile Reporting
- **Construction Documents:** Blueprints, Construction Specifications, Engineering Grades
- **Drainage Operations:** Channel Restoration, Ditch Maintenance, Drainage Repair

- **Transportation Maintenance:** Street Repair, Sidewalk Construction, Traffic Signs
- **Environmental Maintenance:** Vegetation Management, Street Cleaning, Site Cleanup
- **Safety Programs:** OSHA 10, Incident Investigation, Safe Work Procedures
- **Equipment Operations:** Field Equipment, Hand Tools, Powered Equipment
- **Materials Management:** Inventory Records, Stock Requisitions, Material Inspections
- **Personnel Operations:** Hiring, Employee Training, Performance Evaluation
- **Public Coordination:** Resident Requests, Business Concerns, Utility Coordination
- **Records and Reporting:** Cost Records, Supply Records, Operational Reports

PROFESSIONAL AFFILIATIONS

- Texas public works and municipal infrastructure professional community participant.
- Local construction safety and field operations peer network contributor.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST