



Ariya Harmon

Remote Medical Assistant

☎ (503) 555-1234 ✉ ariya.harmon@email.com

🌐 linkedin.com/in/ariya-harmon 📍 123 Main St, Portland, OR 97201

STRENGTHS

- 💬 **Compassionate Communication**
Naturally prioritizes compassion, building trustful relationships that enhance patient interactions.
- 🧠 **Adaptability**
Quickly adjusts to varying patient needs, fostering an efficient delivery of personalized care.
- 👥 **Team Collaboration**
Actively engages in teamwork, valued as a go-to resource for peers during challenging cases.
- 📄 **Detailed Oriented**
Committed to maintaining thorough documentation reflecting patient progress and compliant with regulations.
- 💡 **Problem Solving**
Approaches challenges creatively, helping patients overcome obstacles to accessing quality care.

SKILLS

Electronic Health Records (EHR)

Telehealth Technologies

Patient Care Coordination

HIPAA Compliance

Chronic Care Management

Excellent Communication Skills

Interdisciplinary Team Collaboration

Telemedicine Software

Virtual Patient Engagement

Health Education Resources

Patient Progress Monitoring

Care Plan Development

Compliance Documentation

SUMMARY

Compassionate and detail-oriented Remote Medical Assistant with over 2 years of experience in healthcare roles. Proven ability to enhance patient experiences through telehealth technologies and personalized care plans. Proficient in medical terminology, Electronic Health Record (EHR) systems, and HIPAA compliance guidelines. Excellent communication skills facilitate successful collaboration within interdisciplinary teams ascertaining coordinated and comprehensive patient care.

EDUCATION

Bachelor's Degree in Health Sciences

Pacific University 🎓 GPA: 3.8 📅 2026 📍 Forest Grove, OR

Coursework: Patient Care Protocols, Healthcare Compliance, Medical Terminology, Chronic Disease Management

TECHNICAL SKILLS

- **EHR Systems:** Epic, Cerner, Allscripts
- **Telehealth Platforms:** Doxy.me, Amwell, Teladoc
- **Patient Assessment Tools:** PHQ-9, GAD-7, SBAR
- **Compliance Standards:** HIPAA, HITECH, OSHA
- **Communication Tools:** Zoom, Microsoft Teams, Slack
- **Research Methodologies:** Qualitative Analysis, Clinical Trials, Surveys
- **Patient Follow-Up Systems:** Telephone Outreach, Online Surveys, Messaging Apps
- **Medical Practices:** Chronic Pain Management, Diabetes Care, Hypertension Management
- **Education Technologies:** Google Classroom, Moodle, Canvas
- **Microsoft Office Suite:** Word, Excel, PowerPoint

EXPERIENCE

Remote Medical Assistant

University Project 📅 January 2025 - Present 📍 Remote

In the role of Remote Medical Assistant, provided vital support for day-to-day operations of a virtual healthcare practice. Leveraged telehealth technologies for chronic condition management, ensuring patients received personalized attention and resources.

- Conducted assessments for patients with chronic conditions, crafting tailored care plans according to individual needs.
- Utilized telehealth technologies for monitoring patient progress, educating them on effective treatment adherence.
- Collaborated with healthcare professionals for coordinated delivery of care, addressing complex patient needs efficiently.
- Identified gaps in care, supporting patients in overcoming barriers that affected their health outcomes significantly.
- Accurately recorded all patient interactions in EHRs while upholding strict compliance with HIPAA standards.
- Engaged in follow-up consultations via phone calls and video sessions, modifying care strategies based on patient feedback.

Healthcare Intern

Academic Research 📅 June 2024 - December 2024 📍 Remote

Assisted in analyzing patient needs and creating effective care strategies suited for a virtual environment. Aided in advancing telemedicine practices ultimately enhancing patient engagement and education.

Emotional Intelligence

Critical Thinking

Educational Outreach Programs

LANGUAGES

English Native

Spanish Proficient

MY CAREER



● Remote Medical Assistant at University Project (1.5 Years)

● Healthcare Intern at Academic Research (6 Months)

- Assisted in evaluating patient needs, enacting impactful care strategies tailored for a digital platform.
- Researched and presented best practices for chronic care management, increasing team knowledge base immensely.
- Supported seamless implementation of telemedicine software, significantly improving remote monitoring capabilities.
- Developed patient education materials which fostered better adherence to treatment protocols among patients.
- Participated actively in intern training sessions, imparting crucial telehealth techniques to new staff members.
- Documented key research findings, contributing extensively to valuable training resources for faculty and staff.

LEADERSHIP & AWARDS

- Excellence in Patient Care Award, College Health Association, June 2025
- Dean's List, Pacific University, August 2025

CERTIFICATIONS

- Certified Medical Assistant (CMA) 📅 2026
- Basic Life Support (BLS) Certification 📅 2025

PROFESSIONAL AFFILIATIONS

- Health Enthusiasts Club, Member
- American Association of Medical Assistants, Student Member

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST