

Sung Johnston

Security Officer, Credential Screening

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STRENGTHS

-  **Credential screening**
Verified badges, identification, and authorization at busy entry points. A clear check prevented confusion and protected site access.
-  **Patrol awareness**
Covered parking, loading, interior, and perimeter areas through scheduled and random patrols. Small observations often guided timely action.
-  **Calm response**
Handled alarms and access concerns with steady communication. Site contacts received useful information without added confusion.
-  **Clear reporting**
Recorded incidents, exceptions, and observations for dependable handoffs. Good notes became a trusted reference during follow up.
-  **Customer service**
Gave practical directions to visitors, drivers, and contractors. Respectful explanations kept security controls moving during busy shifts.

SKILLS

- Access Control
- Badge Screening
- Visitor Management
- Identification Verification
- Patrol Operations
- Incident Response
- Alarm Response
- Security Reporting
- Vehicle Screening
- Package Screening
- Contractor Access

SUMMARY

Security professional with four years supporting access control, **credential screening**, patrol operations, incident response, alarm response, and customer service across manufacturing and distribution environments. Verifies employee, visitor, contractor, vehicle, package, and delivery access while applying site procedures consistently. Maintains visible coverage across entry points, **parking areas**, facility interiors, and perimeter zones through scheduled and random patrols. Issues visitor credentials, resolves badge concerns, records access activity, and prepares clear incident reports for dependable shift handoffs. Communicates calmly with employees, drivers, vendors, visitors, site contacts, and emergency responders during alarms or access concerns. Holds a **high school diploma**, Illinois PERC, and First Aid, CPR, and AED certification. Offers practical judgment, reliable documentation, and respectful service in a full time **automotive manufacturing** security setting.

EXPERIENCE

Security Officer

Ironwood Distribution Center  June 2024 - Present  Normal, IL

Supports controlled entry, visitor processing, patrol coverage, alarm response, package screening, and security reporting for a high volume distribution facility. Maintains dependable **access records** while serving employees, drivers, vendors, contractors, and visitors during active shift changes.

- Verified badges, **identification**, contractor **authorization**, and delivery appointments before granting controlled facility access.
- Issued **visitor credentials** and maintained access logs for leadership review and dependable daily records.
- Patrolled loading areas, parking lots, corridors, and perimeter points using scheduled and random routes.
- Assessed door alarms and credential exceptions, then communicated observations to designated site contacts.
- Screened vehicles and packages at receiving points, documenting **unusual activity** for follow up.
- Explained policies and directions courteously to drivers, vendors, **employees**, and visitors during busy shifts

Access Control Officer

Riverbend Components  September 2022 - May 2024  Peoria, IL

Supported **access control** and patrol operations at a manufacturing facility, protecting entry points, parking areas, and production access. Produced clear shift reports, handled routine alarms, and guided employees, contractors, vendors, and visitors through site procedures.

- Screened badges and identification for employees, **contractors**, vendors, and scheduled **visitors** at entry.
- Monitored entry and exit points during production shifts, resolving routine authorization questions promptly.
- Patrolled facility and **parking areas**, reporting unsecured doors, access irregularities, and safety concerns.
- Recorded **incidents**, access exceptions, and patrol observations in clear reports for reliable handoffs.
- Responded to **alarms** and urgent concerns, communicating concise observations through established site procedures.
- Explained visitor credentials, delivery routing, and contractor check in requirements at the security desk

LEADERSHIP & AWARDS

- Received Illinois Permanent Employee Registration Card in 2022 after meeting state registration requirements.

Customer Service

Emergency Communication

Recordkeeping

Credential Issuance

LANGUAGES

English Native

Korean Intermediate

MY CAREER



● Security Officer at Ironwood Distribution Center (2.2 Years)

● Access Control Officer at Riverbend Components (1.7 Years)

- Completed First Aid, CPR, and AED certification in 2025, supporting calm response during workplace emergencies.

EDUCATION

High School Diploma

Peoria High School 🎓 GPA: 4.0 📅 2022 📍 Peoria, IL

Coursework: Safety awareness, communication, physical education, workplace readiness

CERTIFICATIONS

- Illinois Permanent Employee Registration Card 📅 2022
- First Aid, CPR, and AED 📅 2025

TECHNICAL SKILLS

- **Access Control Systems:** Badge readers, credential screening, entry authorization
- **Visitor Management:** Visitor credentials, identification checks, access records
- **Patrol Operations:** Scheduled patrols, random patrols, perimeter checks
- **Incident Reporting:** Incident reports, shift logs, unusual activity records
- **Alarm Response:** Door alarms, alarm assessment, emergency notification
- **Vehicle Screening:** Vehicle access, delivery checks, parking monitoring
- **Package Screening:** Package access, receiving checks, delivery documentation
- **Communication Tools:** Two way radio, site contacts, emergency responders
- **Customer Service:** Visitor assistance, policy explanations, contractor guidance
- **Security Compliance:** Site procedures, Illinois PERC, background investigation

PROFESSIONAL AFFILIATIONS

- Security operations participant supporting access control, patrol coverage, and dependable facility communication.
- Workplace safety advocate focused on clear reporting, respectful service, and consistent site procedures.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST