

Daniel Brewer

Senior Configuration Analyst

☎ (817) 555-6432

✉ daniel.brewer@example.com

🌐 linkedin.com/example/danielbrewer

📍 Fort Worth, TX 76109

STRENGTHS

- ✔ **Audit leadership**
Led preparation for formal reviews, then closed evidence gaps with engineering and quality partners before customer meetings.
- 🔒 **Baseline control**
Protected product baselines through disciplined approvals, document relationships, and effectivity checks. Reviewers gained dependable release records.
- 👥 **Cross functional support**
Connected engineering, quality, manufacturing, support, and customers during change reviews. Colleagues sought help with difficult discrepancies.
- 🗣️ **Technical communication**
Turned configuration findings into concise briefings and written recommendations. Program leaders gained clearer choices during disposition.
- 📊 **Data integrity**
Reconciled conflicting records across systems and Excel analyses. Reliable status accounting became a practical source for decisions.

SKILLS

Configuration Management

Configuration Identification

Change Control Status Accounting

Configuration Audits

Product Baselines

Change Requests Initial Releases

Technical Data Package

Defense Contracts Specifications

Customer Support

SUMMARY

Senior Configuration Analyst with nine years of **Configuration Management** experience supporting defense programs, engineering organizations, and controlled product lifecycles. Leads **Configuration Identification**, Change Control, Status Accounting, **Configuration Verification and Audits**, baseline administration, **Technical Data Package** governance, and formal audit preparation. Maintains accurate, auditable product records across interconnected systems while aligning releases, technical documentation, and approved changes with customer requirements, contractual obligations, CM plans, and controlled procedures. Trusted by engineering, quality, manufacturing, program, support, and customer stakeholders to resolve discrepancies, protect data integrity, and sustain reliable configuration information. Presents clear recommendations, guides cross functional reviews, and learns new configuration tools quickly. Active DoD Secret clearance holder with advanced Microsoft Outlook, PowerPoint, Word, and Excel skills, prepared to support disciplined product lifecycle execution in a defense engineering environment.

EXPERIENCE

Senior Configuration Analyst

Orion Defense Technologies 📅 July 2023 - Present 📍 Fort Worth, TX

Leads Configuration Management execution for multiple defense product baselines, coordinating engineering releases, approved changes, technical records, audits, and lifecycle status across hardware and documentation repositories. Advises program leaders and customer representatives on configuration risk, evidence quality, and compliant disposition.

- Coordinated defense **product baselines** across engineering releases, technical records, and controlled documentation repositories.
- Administered **Configuration Identification**, **Change Control**, Status Accounting, and audits under approved program CM plans.
- Reconciled audit discrepancies with engineering and quality reviewers, closing evidence gaps before customer facing reviews.
- Governed **Change Requests** and **Initial Releases**, confirming approvals, effectivity, relationships, and Technical Data Package completeness.
- Maintained authoritative **status accounting** across configuration tools and Excel analyses, driving corrective action with data owners.
- Presented configuration risks and recommendations through concise technical briefings and controlled documentation for program leadership.

Configuration Management Analyst

Summit Aerospace Systems 📅 April 2021 - June 2023 📍 Arlington, TX

Managed configuration baselines for defense electronics programs, preserving traceability among drawings, specifications, bills of material, approved changes, and Technical Data Packages. Coordinated reviews across engineering, manufacturing, quality, program controls, customer support, and formal audit teams.

- Managed defense electronics baselines, keeping drawings, **specifications**, bills of material, and technical data traceable.
- Coordinated change packages across engineering, manufacturing, quality, program controls, and **customer support** reviewers.
- Reconciled lifecycle systems and Technical Data Packages, resolving revision, release, and effectivity mismatches before milestones.
- Prepared audit records by tracing product definition to baseline evidence, requirements, and approved program procedures.
- Evaluated proposed changes for documentation impact, recording recommendations that supported orderly authorized disposition.
- Produced Word, Excel, PowerPoint, and Outlook communications that clarified baseline status, actions, and review decisions.

Product Lifecycle Data Integrity

Technical Problem Solving

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



Senior Configuration Analyst at Orion Defense Technologies (3.2 Years)

Configuration Management Analyst at Summit Aerospace Systems (2.2 Years)

Associate Configuration Analyst at Red Mesa Mission Systems (2.2 Years)

Configuration Data Specialist at Lone Star Avionics Group (1.2 Years)

Associate Configuration Analyst

Red Mesa Mission Systems 📅 January 2019 - March 2021 📍 Dallas, TX

Supported controlled engineering documentation releases for government defense programs, maintaining traceability, status records, audit ready data, and **Technical Data Package** content. Worked with senior analysts and cross functional reviewers to identify discrepancies and support compliant resolution.

- Checked revision history, approvals, identifiers, and supporting records before controlled engineering documentation entry.
- Maintained component and document status records, preserving traceability from approved changes through released baselines.
- Built audit ready Excel data sets and researched discrepancies for senior analyst disposition.
- Coordinated review cycles with engineering, quality, manufacturing, and support personnel, tracking comments through approval.
- Reviewed customer specifications and program instructions, identifying documentation obligations affecting release packages.
- Produced clear written summaries that supported change meetings, customer inquiries, and configuration tool adoption.

Configuration Data Specialist

Lone Star Avionics Group 📅 October 2017 - December 2018 📍 Irving, TX

Maintained controlled technical records for avionics assemblies, building foundational capability in configuration identification, document release, status accounting, and lifecycle data accuracy. Supported engineering and manufacturing users through organized repositories, review materials, and release tracking.

- Maintained controlled avionics records, establishing accurate **configuration identification** and document release practices.
- Processed approved drawing and specification updates, validating revisions against authorized change documentation.
- Checked **status accounting** against engineering source records, routing identifier discrepancies for analyst review.
- Organized **Technical Data Package** content, associating current documents with correct product configurations.
- Clarified document status and release timing with engineering and manufacturing users during review cycles.
- Created Excel trackers, Word summaries, PowerPoint materials, and Outlook correspondence for pending configuration actions.

PROJECTS

Defense Baseline Audit Program 📅 2026

Improved audit readiness by organizing baseline evidence, status accounting records, and Technical Data Package relationships for cross functional review. Clear records helped reviewers make confident decisions during formal configuration audits.

Avionics Technical Data Control 📅 2018

Strengthened technical record accuracy by linking drawings, specifications, revisions, and approved changes within controlled repositories. Consistent tracking gave engineering and manufacturing teams clearer release visibility.

LEADERSHIP & AWARDS

- Recognized by program leadership for clear configuration risk briefings and evidence based recommendations.
- Selected by cross functional reviewers as a trusted resource for resolving baseline and status discrepancies.
- Commended for dependable Technical Data Package preparation before customer facing configuration audits.

EDUCATION

Bachelor's Degree in Industrial Technology

University of North Texas 🎓 GPA: 4.0 📅 2017 📍 Denton, TX

Coursework: *Configuration Management, Technical Documentation, Quality Systems, Industrial Operations*

CERTIFICATIONS

- Active DoD Secret Security Clearance 📅 2026
- Configuration Management Professional Development 📅 2026

TECHNICAL SKILLS

- **Configuration Control:** Configuration Identification, Change Control, Status Accounting
- **Configuration Audits:** Functional Audits, Physical Audits, Verification Audits
- **Baseline Management:** Product Baselines, Initial Releases, Baseline Changes
- **Technical Data:** Technical Data Packages, Drawings, Specifications
- **Change Documentation:** Change Requests, Release Packages, Effectivity Records
- **Microsoft Office:** Microsoft Outlook, Microsoft PowerPoint, Microsoft Word, Microsoft Excel
- **Defense Contracts:** Government Contracts, Contractual Requirements, Customer Requirements
- **Lifecycle Systems:** Configuration Repositories, Engineering Systems, Document Systems
- **Data Quality:** Status Reconciliation, Revision Control, Data Integrity
- **Review Governance:** CM Plans, Controlled Procedures, Configuration Records

PROFESSIONAL AFFILIATIONS

- Society of Manufacturing Engineers, professional member focused on disciplined technical operations.
- National Defense Industrial Association, member engaged with defense program and contract practices.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST