

# Victoria Rojas

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## SUMMARY

Licensed **Special Education Teacher** with six years supporting K to 12 learners with academic and behavioral disabilities across elementary, middle school, resource room, and inclusive settings. Provides individualized, **evidence based instruction** aligned with IEP goals, accommodations, and student needs. Manages IEP preparation, service coordination, progress monitoring, documentation, and family communication with steady attention to student growth. Uses curriculum based measures, observations, work samples, behavior records, and evaluation findings to adjust literacy, mathematics, executive functioning, and behavioral instruction. Partners with **general education teachers**, administrators, school psychologists, **related service professionals**, families, and student support teams to maintain consistent services. Builds structured routines and practical behavior supports that improve readiness, participation, and self regulation. Ready to contribute thoughtful instruction, reliable case management, and collaborative problem solving within a student centered school community.

## EXPERIENCE

### Special Education Teacher

August 2024 - Present

Northstar Learning Academy

*Bloomington, MN*

Lead individualized academic and behavioral programming for a K to 8 caseload, coordinating IEP services, **evidence based instruction**, progress review, and family communication across school teams.

- Managed K to 8 programming by linking daily instruction with measurable **IEP goals** and accommodations.
- Designed literacy, mathematics, executive functioning, and behavioral lessons from **assessment** findings and student needs.
- Led IEP preparation and progress reviews, presenting clear growth evidence to **families** and multidisciplinary teams.
- Coordinated accommodations with **general education teachers** and related service providers across instructional settings.
- Used curriculum measures, observations, work samples, and behavior records to adjust interventions for struggling students.
- Established predictable routines and positive **behavior supports**, improving readiness and continuity across classroom settings.

### Special Education Teacher

August 2022 - June 2024

Riverbend Public Schools

*St. Paul, MN*

Delivered specialized elementary instruction while managing **IEP goals**, service schedules, progress reports, family communication, and inclusive supports with a multidisciplinary school team.

- Delivered specialized elementary instruction that balanced grade level access with individualized skill development.
- Managed IEP goals, service schedules, progress reports, and family communication for assigned students.
- Built targeted reading and mathematics interventions from diagnostic evidence and changing student performance.
- Facilitated IEP meetings with educators, families, psychologists, and **related service professionals**.
- Developed behavior routines and reinforcement systems supporting transitions, task initiation, and self regulation.
- Prepared accommodations, modified materials, and teacher guidance for meaningful general education participation.

### Special Education Teacher

August 2020 - June 2022

Cedar Valley Schools

*Mankato, MN*

Provided specialized instruction across resource room and inclusive classrooms, building foundational case management, progress documentation, differentiated materials, and family partnership practices.

- Provided specialized instruction across resource room and inclusive classroom settings for academic and **behavioral needs**.
- Collected baseline and ongoing performance data, organizing concise updates for **instructional planning**.
- Created differentiated materials and scaffolded assignments connecting individual needs with classroom curriculum expectations.
- Coordinated testing accommodations, visual supports, structured breaks, and documented student services with classroom teachers.
- Maintained confidential special education records and timely instructional notes for educators and families.
- Strengthened family engagement through progress discussions and practical home school strategies tied to student goals.

## PROJECTS

### Inclusive Instruction Planning 📅 2024

Collaborated with classroom teachers to align accommodations, modified materials, and behavior supports with grade level lessons and individual IEP objectives.

### Family Progress Partnership 📅 2023

Built clearer progress conversations with families and multidisciplinary teams, connecting assessment evidence with practical academic and behavioral supports.

## LEADERSHIP & AWARDS

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- Recognized for dependable IEP documentation and clear progress communication across multidisciplinary student support teams.
- Acknowledged by school colleagues for consistent classroom routines supporting student readiness and self regulation.
- Selected for trusted collaboration with families, general education teachers, and related service professionals.

## EDUCATION

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### Bachelor's Degree in Special Education

2020

Minnesota State University, Mankato GPA: 3.5

Mankato, MN

*Coursework: Special education, educational assessment, behavioral supports, instructional planning*

## CERTIFICATIONS

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- Minnesota K 12 Academic and Behavioral Strategist Teaching License 📅 2020
- Bachelor's Degree in Special Education 📅 2020

## TECHNICAL SKILLS

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- **IEP Systems:** IEP goals, progress reports, service schedules
- **Instructional Methods:** Differentiated instruction, small group instruction, one to one instruction
- **Academic Intervention:** Literacy intervention, mathematics intervention, executive functioning
- **Behavior Support:** Positive behavior supports, reinforcement systems, self regulation
- **Assessment Methods:** Curriculum based measures, observations, work samples
- **Special Education Services:** Accommodations, modified materials, structured breaks
- **Documentation Tools:** Student records, instructional notes, service documentation
- **Collaboration Platforms:** Family meetings, IEP meetings, student support teams
- **Inclusive Education:** General education access, resource room, inclusive classrooms
- **Evaluation Practices:** Academic evaluation, behavioral evaluation, performance monitoring

## SKILLS

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|---------------------------|------------------------------|----------------------------|---------------------------|
| • IEP Management          | • Behavior Supports          | • Service Coordination     | • Student Records         |
| • Specialized Instruction | • Differentiated Instruction | • Instructional Planning   | • Team Collaboration      |
| • Progress Monitoring     | • Family Communication       | • Academic Interventions   | • Evidence Based Teaching |
| • Student Assessment      | • Inclusive Education        | • Behavioral Interventions |                           |

## PROFESSIONAL AFFILIATIONS

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- Minnesota special education professional community participant, sharing practical approaches for inclusive instruction and student support.
- School based multidisciplinary team collaborator, contributing family centered planning and coordinated student services.

## LANGUAGES

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- English (Native)
- Spanish (Proficient)

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST