

Easton Cantu

Stores Warehouse Technician, Inventory Control

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📍 Houston, TX 77017

STRENGTHS

- ✔️ **Inventory Accuracy**
Cycle counts and SAP corrections kept critical spares visible. A careful physical check often prevented a later production delay.
- 👥 **Cross Team Coordination**
Maintenance, Purchasing, Operations, and logistics received clear updates. Colleagues sought practical answers when material priorities shifted.
- ♥️ **Safe Material Handling**
Forklift work, waste manifests, and loading followed site requirements. Safety stayed part of each warehouse decision, even during pressure.
- 🚚 **Shipment Readiness**
Bills of Materials and quantity checks supported clean releases. Customers and warehouse partners received materials with fewer avoidable questions.
- ➦ **Process Documentation**
Receiving and count procedures became easier to follow. Clear records helped supervisors review exceptions without retracing every movement.

SKILLS

SAP ERP Inventory Control

Cycle Counting Physical Inventory

Warehouse Operations

Material Receiving

Bills of Materials

Shipping Coordination

Waste Manifests

Hazardous Materials

Forklift Operation Microsoft Excel

SUMMARY

Stores warehouse and **inventory control** technician with four years of manufacturing experience supporting accurate stock records, dependable material flow, receiving, cycle counts, shipping, and warehouse coordination. Hands on SAP work includes receipts, consumption postings, inventory corrections, and documentation for onsite and offsite locations. Coordinates spares, consumables, indirect purchases, **Bills of Materials**, customer shipments, waste manifests, and physical inventory activities with Maintenance, Purchasing, Operations, logistics, warehouse, **environmental personnel**, and customers. Forklift certified with training in workplace safety, hazardous materials, and **Transportation of Hazardous Materials and Dangerous Goods** requirements. Uses Excel for tracking and charts, plus Word, Outlook, and PowerPoint for clear documentation. Practical troubleshooting, sound judgment, and organized communication help keep materials available, records accurate, and handling safe during competing plant priorities.

EXPERIENCE

Stores Warehouse Technician

Gulfstream Process Materials 📅 July 2024 - Present 📍 Houston, TX

Supports Stores inventory and material flow for a continuous manufacturing operation, coordinating SAP records, warehouse transfers, receiving, shipments, waste handling, documentation, and backup raw materials coverage across plant partners.

- Controlled onsite and offsite inventory through SAP postings, **cycle counts**, and corrections for critical plant materials.
- Reviewed weekly spare counts with Maintenance and Purchasing, then recommended minimum and maximum stock changes.
- Received **indirect purchases** in SAP, organized storage locations, and notified requestors when materials became available.
- Prepared Bills of Materials and transfer records for **offsite warehouse** movements and customer shipment orders.
- Coordinated **waste manifests** and authorized pickups with environmental staff, following **hazardous materials** handling requirements.
- Updated receiving, cycle count, material issue, and **physical inventory** procedures for consistent warehouse execution.

Inventory and Warehouse Technician

Trinity Industrial Components 📅 October 2022 - June 2024 📍 Deer Park, TX

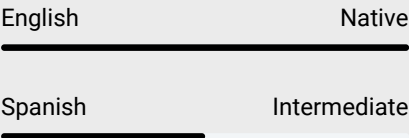
Maintained manufacturing warehouse inventory for maintenance spares, production consumables, and indirect materials while balancing daily requests, SAP accuracy, forklift operations, shipment preparation, replenishment reviews, and annual counts.

- Balanced daily material requests with controlled issues for maintenance **spares** and production **consumables**.
- Researched cycle count variances, validated supporting documents, and corrected **SAP** transactions after physical checks.
- Operated forklifts for inbound staging, **warehouse** transfers, and outbound shipments under site safety rules.
- Built Excel tracking sheets and charts that gave **Purchasing** and Maintenance visibility into stock exceptions.
- Prepared shipment paperwork and checked quantities before releasing materials to offsite storage or customers.
- Organized annual **physical inventory** zones, reconciled count sheets, and documented unresolved variances for supervisor review.

PROJECTS

Offsite Warehouse Transfer Control 📅 2025

LANGUAGES



MY CAREER



A transfer only works when records and material move together. Built a practical workflow using SAP receipts, Bills of Materials, loading records, and notifications for offsite warehouse movements.

Stores Cycle Count Tracker 📅 2024

Small discrepancies can signal larger supply risks. Created an Excel based tracking approach for count status, stock exceptions, replenishment review, and follow up with Maintenance and Purchasing.

LEADERSHIP & AWARDS

- Recognized for dependable inventory documentation and accurate material control during competing manufacturing priorities.
- Selected to provide backup coverage for raw materials coordination and annual physical inventory activities.
- Trusted by plant partners for careful shipment preparation, waste documentation, and safe loading coordination.

EDUCATION

High School Diploma

Sam Rayburn High School 🎓 GPA: 3.5 📅 2022 📍 Houston, TX

Coursework: Basic Mathematics, Business Communication, Computer Applications, Workplace Safety

CERTIFICATIONS

- Forklift Operator Certification 📅 2024
- Transportation of Hazardous Materials and Dangerous Goods Certification 📅 2024
- Hazardous Materials and Workplace Safety Training 📅 2024

TECHNICAL SKILLS

- **ERP Systems:** SAP ERP, SAP receipts, SAP inventory corrections
- **Inventory Control:** Cycle counting, physical inventory, stock reconciliation
- **Warehouse Operations:** Material staging, storage locations, loading activity
- **Microsoft Office:** Microsoft Excel, Microsoft Word, Microsoft Outlook
- **Presentation Tools:** Microsoft PowerPoint, Excel charts, tracking reports
- **Shipping Documentation:** Bills of Materials, shipment records, customer orders
- **Hazardous Materials:** Hazardous materials, dangerous goods, waste manifests
- **Safety Credentials:** Forklift certification, workplace safety, loading safety
- **Inventory Planning:** Minimum stock, maximum stock, replenishment review
- **Warehouse Transfers:** Offsite transfers, warehouse pickups, warehouse drop offs
- **Manufacturing Materials:** Maintenance spares, production consumables, indirect purchases
- **Receiving Processes:** Delivered Stores items, receipt notices, incoming material
- **Data Tracking:** Inventory tracking, stock exceptions, count status
- **Standard Procedures:** Standard operating procedures, count practices, warehouse best practices
- **Material Mathematics:** Basic mathematics, quantity checks, inventory calculations

PROFESSIONAL AFFILIATIONS

- Manufacturing warehouse operations and inventory control professional network participant.
- Workplace safety and hazardous materials training community participant.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST