

Kian Booth

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SUMMARY

Systems Administrator with four years of experience supporting on site business technology environments, including Windows and Linux servers, endpoints, LAN and WAN infrastructure, routers, switches, firewalls, phones, cabling, backups, **user access**, and electronic security systems. Provides responsive customer service while keeping systems reliable, secure, documented, and available for employees. Builds PowerShell and Python scripts that reduce repetitive administration, maintains Active Directory and Microsoft 365 environments, and uses SQL databases and management consoles for application support. Experienced with access controls, patching, backup validation, **network monitoring**, **security audits**, ticket tracking, custom reporting, hardware deployment, **software integrations**, user training, travel between sites, flexible hours, and on call support. Brings practical problem solving and clear communication to daily operations, helping teams work securely with fewer interruptions.

EXPERIENCE

Systems Administrator

June 2024 - Present

Blue Ridge Distribution Systems

Murfreesboro, TN

Owns daily administration for servers, endpoints, networks, communications, access, **backups**, security controls, and technology services supporting approximately 180 employees at an **on site** operation.

- Administered Windows and Linux servers, **Microsoft 365**, **Active Directory**, and endpoints for approximately 180 employees.
- Configured switches, routers, firewalls, VLANs, and monitoring tools, restoring network performance before business disruption.
- Automated account audits, workstation checks, and inventory routines with PowerShell and Python scripts.
- Managed provisioning, permissions, access reviews, patching, endpoint settings, and backup checks under documented security controls.
- Resolved **service requests** involving applications, hardware, phones, printers, cabling, **operating systems**, and user access.
- Maintained diagrams, procedures, configuration records, ticket trends, and operational reports for technology leadership.
- Coordinated upgrades and software integrations with internal and external IT partners across supported business systems.

Junior Systems and Network Administrator

October 2022 - May 2024

Cumberland Technical Services

Nashville, TN

Supported several small business sites through guided and independent administration of servers, workstations, networks, communications systems, databases, backups, and customer technology requests.

- Supported servers, workstations, **networks**, **communications systems**, and routine changes across several customer sites.
- Configured accounts, permissions, workstations, switches, wireless access, and firewall policies using change records.
- Monitored backup jobs, server health, storage capacity, and network alerts, escalating risks with technical evidence.
- Queried SQL databases and management consoles to investigate application issues for **software** vendors.
- Built PowerShell inventory and account **reporting** scripts, improving recurring support and audit preparation consistency.
- Installed computers, **phones**, cabling, and **hardware** during site refreshes, then documented final configurations.
- Trained users on updated systems and translated technical fixes into clear customer guidance.

PROJECTS

Multi Site Network Reliability 📅 2025

Reliable systems give employees confidence to serve customers without interruption. Improved network monitoring, firewall review, backup validation, and configuration documentation across supported sites, connecting daily administration with safer business operations.

Administrative Scripting Toolkit 📅 2024

Small repetitive tasks consume attention that teams need for meaningful support. Created PowerShell and Python routines for account audits, workstation checks, inventory, and recurring reports, making administration more consistent.

LEADERSHIP & AWARDS

- Received CompTIA Security+ certification in 2024, reinforcing practical security controls and data protection knowledge.
- Earned team trust for clear troubleshooting records, dependable escalations, and calm support during infrastructure issues.
- Selected for independent administration of routine customer changes after progressing through guided technical support work.

EDUCATION

Bachelor's Degree in Information Technology

2022

CERTIFICATIONS

- CompTIA Network+ 📅 2023
- CompTIA Security+ 📅 2024

TECHNICAL SKILLS

- **Operating Systems:** Windows Server, Linux, Windows endpoints
- **Microsoft Platforms:** Microsoft 365, Active Directory, Microsoft management consoles
- **Network Infrastructure:** LAN, WAN, TCP/IP
- **Network Hardware:** Routers, switches, VLANs
- **Network Security:** Firewalls, security protocols, access controls
- **Backup Systems:** Backup jobs, backup validation, data protection
- **Automation Languages:** PowerShell, Python, scripting
- **Database Tools:** SQL, databases, management consoles
- **Endpoint Management:** Endpoint configuration, patching, workstation inventory
- **Support Operations:** Ticketing systems, service requests, technical support
- **Documentation Tools:** System diagrams, procedures, configuration records
- **Communications Systems:** Phones, network cabling, electronic security systems

SKILLS

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|--------------------------|--------------------|------------------------|-------------------------|
| • Systems administration | • Active Directory | • PowerShell scripting | • Backup administration |
| • Network administration | • Microsoft 365 | • Python scripting | • Technical support |
| • Windows Server | • LAN and WAN | • SQL databases | • User training |
| • Linux | • Network security | • Access controls | |

PROFESSIONAL AFFILIATIONS

- CompTIA community participant, sharing practical perspectives on networking, security, and systems administration.
- Cross functional IT partner, coordinating with vendors, users, and administrators for smoother technology delivery.

LANGUAGES

- English (Native) • Spanish (Beginner)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST