

# Summer Marsh

## Technology Transfer Agreements Specialist

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📍 Baltimore, MD 21201

### STRENGTHS

- ♥️ **Agreement coordination**  
Kept scientific, legal, and administrative reviewers aligned through negotiation cycles. Colleagues relied on clear records when issues surfaced.
- 🔬 **Scientific translation**  
Turned microbiology project details into practical agreement language and review materials. Researchers found complex information easier to use.
- 📂 **Research records**  
Maintained organized project data covering parties, materials, milestones, and status. Accurate records made follow up much smoother.
- 🎓 **Researcher teaching**  
Used short training sessions and consultations to explain collaboration pathways. Questions became clearer after these conversations.
- 👥 **Partnering**  
Connected investigators, attorneys, administrators, and external organizations during reviews. Shared context helped discussions move forward.

### SKILLS

Technology Transfer CRADAs

Material Transfer Agreements

Non Disclosure Agreements

Consortia Agreements

Biological Sciences Microbiology

Agreement Drafting

Negotiation Support

Database Tracking

Scientific Records

Researcher Training Partnering

Computer Skills Teaching Others

### SUMMARY

Biological sciences and technology transfer professional with four years of experience supporting research collaborations, agreement development, scientific data tracking, and researcher guidance across academic, government facing, and industry partnerships. Academic preparation in microbiology supports evaluation of collaboration needs involving biological materials, research activities, and technical project information. Experience includes drafting and coordinating **Cooperative Research and Development Agreements, Material Transfer Agreements, Non Disclosure Agreements**, consortia agreements, and **research collaboration agreements** with scientific, legal, and external stakeholders. Maintains accurate research project records and translates scientific context into clear agreement documentation, training, and practical guidance. Combines computer skills, partnering, teaching, agreement coordination, and scientific judgment to keep multidisciplinary collaborations organized, compliant, and moving toward execution.

### EXPERIENCE

#### Technology Transfer Agreements Analyst

Chesapeake Research Partnerships 📅 October 2024 - Present 📍 Baltimore, Maryland

Manage agreement workflows for biological **research collaborations** involving university investigators, government facing research partners, and life sciences companies. Coordinate scientific, legal, and administrative inputs through review, negotiation, documentation, and signature while maintaining accurate records and advising researchers on collaboration pathways.

- Managed biological collaboration workflows across university, **government**, and life sciences partners through execution.
- Drafted CRADAs, Material Transfer Agreements, Non Disclosure Agreements, **consortia agreements**, and **research collaboration agreements**.
- Translated **microbiology** context into agreement records, helping attorneys and researchers resolve scientific issues efficiently.
- Maintained database records covering parties, research areas, status, materials, milestones, and supporting documentation.
- Guided researchers through **technology transfer** pathways using concise training sessions and individual consultations.
- Coordinated investigators, external organizations, and legal reviewers through negotiation cycles toward signature.

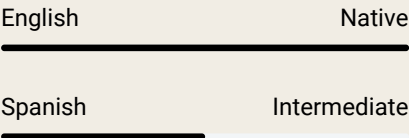
#### Research Collaboration Coordinator

Harbor Biomedical Research Institute 📅 October 2022 - September 2024 📍 Baltimore, Maryland

Coordinated microbiology and biomedical research activities with academic laboratories and external organizations. Supported research administration through scientific summaries, **database** tracking, meeting coordination, researcher resources, and practical review of collaboration information involving specimens, materials, and confidentiality needs.

- Coordinated microbiology collaborations with **academic** laboratories and external research organizations.
- Tracked investigators, project scope, specimens, materials, collaboration status, and documentation in databases.
- Prepared scientific summaries supporting Material Transfer Agreement and confidentiality reviews.
- Organized investigator meetings, captured open questions, and supplied details for agreement decisions.
- Created researcher reference materials that clarified documentation expectations for external collaborations.
- Reviewed microbiology information, identified missing context, and routed legal questions to appropriate reviewers.

LANGUAGES



MY CAREER



- Technology Transfer Agreements Analyst at Chesapeake Research Partnerships (2 Years)
- Research Collaboration Coordinator at Harbor Biomedical Research Institute (1.9 Years)

PROJECTS

- Biological Research Agreement Records** 📅 2024  
Created an organized record structure for biological research projects, linking investigators, materials, agreement status, milestones, and supporting documents for easier administration.
- Researcher Collaboration Guidance** 📅 2023  
Developed practical reference materials for researchers, clarifying intake documentation, collaboration pathways, material sharing needs, and confidentiality considerations.

LEADERSHIP & AWARDS

- Recognized by research administration peers for clear scientific summaries supporting agreement review.
- Selected to guide researchers through collaboration documentation and technology transfer pathways.

EDUCATION

**Bachelor's Degree in Microbiology**  
University of Maryland, College Park 🎓 GPA: 4.0 📅 2022 📍 College Park, Maryland  
*Coursework: Microbiology, organic chemistry, biochemistry, physics, college algebra*

CERTIFICATIONS

- Technology Transfer Fundamentals 📅 2025
- Bachelor of Science in Microbiology 📅 2022

TECHNICAL SKILLS

- **Technology Transfer Agreements:** CRADAs, Material Transfer Agreements, Non Disclosure Agreements
- **Research Collaboration Agreements:** Consortia agreements, research collaboration agreements, confidentiality agreements
- **Biological Sciences:** Microbiology, biological materials, biomedical research
- **Agreement Administration:** Agreement workflows, execution tracking, signature coordination
- **Scientific Records:** Project records, material records, supporting documentation
- **Database Management:** Database tracking, structured records, data elements
- **Research Partnerships:** Government partnerships, academic partnerships, industry partnerships
- **Stakeholder Coordination:** Researchers, attorneys, external organizations
- **Researcher Training:** Technology transfer guidance, collaboration pathways, documentation guidance
- **Computer Skills:** Database systems, organized data systems, research administration systems

PROFESSIONAL AFFILIATIONS

- Research collaboration communities connecting academic, government, and industry stakeholders.
- Microbiology and biological sciences professional networks supporting shared research goals.

ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST