

Piotr Rice

☎ (571) 555-2846 ✉ piotr.rice@example.com 🔗 linkedin.com/example/piotrrice 📍 Alexandria, VA 22314

SUMMARY

Congressional affairs and **technology policy** leader with 11 years of experience across Capitol Hill, federal **legislative strategy**, **artificial intelligence** policy, congressional oversight, and external stakeholder engagement. Builds credible **bipartisan relationships** with House and Senate offices, committee staff, private sector organizations, civil society partners, and federal agencies. Translates complex technical and legislative issues into concise policy analysis, executive briefings, hearing preparation, presentations, and practical engagement strategies. Leads coordination across policy, legal, and communications teams during fast moving legislative cycles, hearings, markups, oversight activity, and negotiations. Brings sound political judgment, personal integrity, strategic thinking, project management, and clear communication to AI policy discussions involving innovation, regulation, safety, societal benefits, and emerging risks.

EXPERIENCE

Director, Congressional Affairs January 2023 - Present
Meridian Technology Policy Group *Washington, DC*

Directs **congressional engagement** on artificial intelligence, data governance, competition, online safety, and **emerging technology**. Advises executives, coordinates policy, legal, and communications teams, and builds bipartisan relationships across Congress, industry, and civil society.

- Built bipartisan AI engagement plans from bill text, hearings, and member priorities, sharpening executive decisions.
- Prepared hearing briefings, mock sessions, **talking points**, and follow up plans for senior technology leaders.
- Aligned policy, legal, and **communications** teams before engagements, improving accuracy across complex technical messages.
- Formed industry and **civil society** coalitions around shared AI priorities, preserving room for differing views.
- Tracked markups, oversight requests, and legislative commitments, enabling rapid responses as congressional priorities shifted.
- Translated emerging **AI risks** and opportunities into practical priorities for executives and external stakeholders.

Senior Federal Affairs Manager July 2020 - December 2022
Capitol Strategies Collaborative *Washington, DC*

Managed federal legislative portfolios for technology and innovation organizations, connecting client objectives with committee jurisdiction, legislative calendars, congressional outreach, and coalition activity. Guided leaders through **policy analysis**, hearing preparation, and rapid project execution.

- Created bipartisan outreach plans tied to committee jurisdiction, calendars, and client legislative objectives.
- Converted proposed legislation into decision briefs and **presentations** for nontechnical organizational leaders.
- Built reliable congressional staff relationships through substantive preparation and consistent follow through.
- Coordinated **private sector** and nonprofit partners for joint **briefings**, clarifying objectives and responsibilities.
- Mapped stakeholder interests and tested likely questions before client hearings and congressional meetings.
- Managed concurrent legislative projects with decision logs, briefing materials, and action plans across contributors.

Legislative Counsel, Technology and Oversight January 2018 - June 2020
U.S. House Committee Staff *Washington, DC*

Developed legislative and oversight analysis for committee members and senior staff on technology, privacy, competition, and government use of emerging digital systems. Connected technical evidence, statutory authorities, witness testimony, and committee priorities.

- Drafted hearing memoranda and member questions linking technical evidence with committee policy choices.
- Prepared members for hearings by synthesizing testimony, agency information, and statutory authorities.
- Engaged agencies, congressional offices, experts, industry, and public interest groups on policy impacts.
- Evaluated legislative proposals for implementation and oversight implications before committee action.
- Supported hearings and markups through disciplined document management and accurate issue tracking.
- Identified **legal** and **policy** questions requiring review, helping senior staff make informed decisions.

Legislative Assistant June 2015 - December 2017
U.S. Senate Office *Washington, DC*

Managed a **Senate** portfolio covering technology, judiciary, consumer protection, and selected commerce issues. Advised senior staff through legislative research, committee preparation, **stakeholder engagement**, accessible policy writing, and time sensitive coordination.

- Advised senior staff on technology legislation, constituent concerns, and committee developments.
- Produced recommendations balancing policy objectives, political considerations, and practical implementation concerns.
- Prepared committee meetings and floor activity with memoranda, questions, vote recommendations, and issue summaries.
- Built **bipartisan relationships** with congressional staff, agencies, trade associations, companies, and advocacy groups.
- Drafted accessible policy materials that preserved legal and technical accuracy for varied audiences.
- Coordinated scheduling, communications, counsel, and policy staff during rapidly changing legislative negotiations.

PROJECTS

Artificial Intelligence Congressional Engagement Strategy 📅 2026

Created a practical framework connecting AI legislation, committee activity, stakeholder intelligence, executive briefings, and bipartisan congressional outreach. The work clarifies priorities as policy conditions change.

Emerging Technology Oversight Briefing Program 📅 2024

Developed briefing materials that translate technical evidence, statutory authorities, and societal risks into focused hearing preparation for senior leaders and congressional audiences.

LEADERSHIP & AWARDS

- Recognized by technology policy clients for clear congressional strategy, trusted judgment, and reliable execution.
- Selected for leadership responsibilities involving bipartisan coalition building, committee preparation, and complex legislative portfolios.
- Entrusted with senior leader preparation for high stakes hearings, briefings, and government engagements.

EDUCATION

Master of Public Policy

George Mason University GPA: 4.0

2015

Fairfax, VA

Coursework: Legislative Strategy, Public Policy Analysis, Administrative Law, Technology Policy

Bachelor of Arts in Political Science

Pennsylvania State University GPA: 4.0

2013

University Park, PA

Coursework: American Government, Constitutional Law, Public Administration, Political Institutions

CERTIFICATIONS

- Certified Association Executive 📅 2022
- Project Management Professional 📅 2021

TECHNICAL SKILLS

- **Congressional Processes:** House procedures, Senate procedures, Committee jurisdiction
- **AI Policy:** Artificial intelligence, AI safety, Emerging technology
- **Legislative Analysis:** Bill analysis, Legislative tracking, Regulatory analysis
- **Government Affairs:** Federal affairs, Congressional engagement, Government relations
- **Hearing Preparation:** Hearing memoranda, Member questions, Mock sessions
- **Oversight Practice:** Congressional oversight, Investigations, Agency review
- **Policy Communications:** Talking points, Executive briefings, Presentations
- **Stakeholder Relations:** Private sector partnerships, Civil society, Federal agencies
- **Coalition Management:** Industry coalitions, Nonprofit partnerships, Joint briefings
- **Project Management:** Decision logs, Action plans, Legislative calendars
- **Legal Policy Review:** Statutory authorities, Implementation review, Regulatory debates
- **Technology Policy Areas:** Data governance, Competition policy, Online safety

SKILLS

- | | | | |
|-----------------------|----------------------------|----------------------|------------------------------|
| • U.S. Congress | • Legislative strategy | • Coalition building | • Stakeholder engagement |
| • House and Senate | • Congressional hearings | • Federal affairs | • Civil society partnerships |
| • AI policy | • Oversight | • Policy analysis | • Project management |
| • Emerging technology | • Bipartisan relationships | • Executive briefing | |

PROFESSIONAL AFFILIATIONS

- Technology Policy Forum, Steering Committee Member
- Bipartisan Congressional Alumni Network, Policy Programs Volunteer

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST